



581 South Airport Street • Terre Haute, Indiana 47803
812-877-2524 Office • 812-877-3853 Fax
www.huf.com

Minutes

Terre Haute Regional Airport Authority
June 14, 2017 – 5:30 p.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Richard Baker, Secretary
Rachel Leslie, Treasurer
Bernice Helman, Member

ABSENT:

Brian Short, Vice President

STAFF PRESENT:

Kara McIntosh, Director of Operations
Jeff Hauser, Executive Director
Shaun Baker, Operations Manager
Reed Pringle, Operations/Administrative Intern

OTHERS PRESENT:

Nick Isenberg
Scott Craig
Member of the public

Mr. Huyett called the meeting to order at 5:30 p.m.

Upon a motion by Mrs. Helman, seconded by Mrs. Leslie, and passed by unanimous vote, minutes from the May 10, 2017 meetings were approved.

Comments from the Board of Directors: Nominating Committee

Comments from the public: None

Upon a motion by Mrs. Helman, seconded by Mr. Baker, and passed by unanimous vote, the Claim Forms dated June 14, 2017 were approved.

Committee Reports:

1. Personnel & Benefits – No report
2. Facilities – Ribbon Cutting Ceremony
3. Budget & Finance – Rachel Leslie commented on good budget numbers
4. Marketing – Rachel Leslie commented on how good our social media has been
5. Strategic Planning & Development – No report

Executive Director's Report was presented by Jeff Hauser. No report is attached. Talked about NIFA being here on May 14 – 18, 2018. C-130 Gunships will be here on July 7 - 17, 2017. Wanting to set up tours and events for airport employees. West quad still on track for the 2nd week of July, 2017. Ribbon Cutting set for Tuesday, June 27, 2017. Introduces new employee, Reed Pringle, our Operations/Administrative Intern.

Nick Isenberg commented on west quad project and he has talked to the project director about getting a schedule set up.

Treasurer's Report – No report

Attorney's Report – No report

Consultant's Report was presented by Nick Isenberg. The report is attached and part of the official minutes.

Consideration for new business - approval for job description and Resolution No. 1. Upon a motion by Mrs. Leslie, seconded by Mr. Baker, and passed by unanimous vote.

Consideration for approval for general services contract with Woolpert. Postponed until next month's meeting.

Consideration for approval for snow removal equipment grant administration contract. Upon a motion by Mrs. Helman, seconded by Mr. Baker, and passed by unanimous vote.

Consideration for approval for memorandum of agreement with FEMA for Federal Staging Area. Table until next month's meeting.

Consideration for Resolution 2-2017, Concerning Excess Tax Proceeds in the Hulman Airport Development Zone. Upon a motion by Mrs. Leslie, seconded by Mr. Baker, and passed by unanimous vote.

Consideration for Approval Airport Authority Meeting Time Change to 8:00 a.m. Upon a motion by Mr. Baker, seconded by Mrs. Leslie, and passed by unanimous vote.

Consideration for un-finished business – West quad development update

Upon a motion by Mr. Baker, seconded by Mrs. Leslie, the meeting was adjourned at 6:00 p.m.

Richard Baker, Secretary

