

Minutes

Terre Haute International Airport Authority
January 7, 2015 - 5:30 p.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Brian Short, Vice President
Rachel Leslie, Treasurer
Richard Baker, Member
Darrel Zeck, Secretary

ABSENT:

STAFF PRESENT:

Jeff Hauser, Executive Director
Kara McIntosh, Director of Operations
Karen Burger, Bookkeeper and Office Manager
Abby Desboro, Director of Marketing and Public Relations
Drew Genneken, DG Design Airport Planner
Shaun Baker, Operations Manager, Airfield
Scott Craig, Attorney

OTHERS PRESENT: Matt Gregory, WTHI; Gary Brian, WTHI; Laurence Cross

Mr. Huyett called the meeting to order at 5:31 p.m.

Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the Minutes of the December 10, 2014 meeting were approved.

Upon a motion by Mr. Baker, seconded by Mr. Short, and passed by unanimous vote, the Claim Form dated January 7, 2015 was approved.

Mr. Hauser presented the Executive Director's report (attached to and part of official minutes). Mr. Hauser explained that an individual has accepted the PSO Department Manager position as of today. We are looking forward to having him at the Airport. Mrs. Leslie asked if we have a new lease for each time a T-Hangar tenant moves around. Mr. Hauser stated that each time they move it is a new hangar and requires a new lease to be completed.

Mr. Genneken presented the Consultant's Report (attached to and part of official minutes). Mr. Genneken explained that the staff had a conference call with the FAA to discuss the West Quad Geometries and it was a very positive call. We expect to hear from them in a week or so with a solid direction that we can move forward with. This will affect our CIP which is due to the FAA in February for review. Once that has been reviewed we will submit our next Grant requests as we only have AIP 39 and 40 open which should be complete by this mid-year.

Mr. Craig presented the Attorney Report. Mr. Craig stated that he is currently waiting information from Duke on the final numbers for the electrical line relocation, the TIF report from Umbaugh, and the final Report from DLGF on the budget. He also stated he will be meeting with Jeff in the next few weeks to discuss some lingering issues and how they would like to move forward. Mrs. Leslie asked if there was any early indications on Duke Energy? Mr. Craig responded that he has not heard anything regarding the final numbers from them yet.

Mr. Huyett asked if Air Support had moved and if there were any changes to the lease. Mrs. Desboro explained that they moved to the end of the Sort Building breezeway and their rental rate is remaining the same for the two year term of the lease. Upon a motion by Mrs. Leslie, seconded by Mr. Short, and passed by unanimous vote, the "Air Support Lease" (attached and part of official minutes) was approved.

Mrs. Leslie asked what the difference is in this lease. Mrs. Desboro explained that White Construction moved out of the other half of the building and Hoosier Aviation extended their first right of refusal on that side. This lease is for the entire building and follows the same terms the original lease included just doubles the rent as it is now the entire building. Upon a motion by Mr. Zeck, seconded by Mr. Short, and passed by unanimous vote, the "Hoosier Aviation Lease – Building 4" (attached and part of official minutes) was approved.

Upon a motion by Mr. Baker, seconded by Mr. Zeck, and passed by unanimous vote, the "T-Hangar 16, 22 and 27 Leases" (attached and part of official minutes) was approved.

Upon a motion by Mr. Short, seconded by Mrs. Leslie, and passed by unanimous vote, the "T-Hangar End Cap D Lease" (attached and part of official minutes) was approved.

Mrs. Leslie officially welcomed Jeff Hauser to the Airport. It is great to have you here and we look forward to you leading the team.

Upon a motion by Mr. Baker, seconded by Mr. Zeck, and passed by unanimous vote, the meeting was adjourned at 5:44 p.m.

Darrel Zeck, Secretary