

Minutes

Terre Haute International Airport Authority
November 18, 2015 - 5:30 p.m.
Airport Conference Room

PRESENT:

Brian Short, Vice President
Rachel Leslie, Treasurer
Richard Baker, Member

ABSENT:

Darryl Huyett, President
Darrel Zeck, Secretary

STAFF PRESENT:

Jeff Hauser, Executive Director
Kara McIntosh, Director of Operations
Shaun Baker, Operations Manager
Scott Craig, Attorney

OTHERS PRESENT: Susan Zellers, Hanson; Jerry Badger, Tenant; Howard Smith

Mr. Short called the meeting to order at 5:30 p.m.

Upon a motion by Mr. Baker, seconded by Mrs. Leslie, and passed by unanimous vote, the Minutes of the October 21, 2015 meeting were approved.

Mrs. Leslie requested an update on the Air Race Classic. Mr. Hauser explained that a location in Canada who decided before us is finalizing their year and then we will have a date for our event.

Mr. Hauser presented the Executive Directors Report. There will be a meeting with Sanders regarding the terminal building in December. And we will be working with the FAA to get the information they need for the West Quad moving forward.

Mr. Craig presented the Attorneys Report. The slip and fall case lawsuit mediation resolved the case. In the future Mr. Craig suggested a more detailed accident report for events moving forward. Mr. Craig also stated that he is working on the revised personnel policy manual and will have his changes after Thanksgiving.

Upon a motion by Mrs. Leslie, seconded by Mr. Baker, and passed by unanimous vote, the "Establishing 2016 Employee Compensation" (attached to and part of official minutes) was approved.

Upon a motion by Mr. Baker, seconded by Mrs. Leslie, and passed by unanimous vote, the "T-Hangar #15 Lease" was approved.

Upon a motion by Mr. Baker, seconded by Mrs. Leslie, and passed by unanimous vote, the "Indiana Paging Lease" (attached to and part of official minutes) was approved.

Mr. Short recommended a maximum expenditure of \$2,500 for staff holiday gifts. This motion was seconded by Mr. Baker and passed by unanimous vote, the motion was passed.

Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the meeting was adjourned at 5:37 p.m.

Darrel Zeck, Secretary