

Minutes

Terre Haute International Airport Authority
May 13, 2015 - 5:30 p.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Brian Short, Vice President
Rachel Leslie, Treasurer
Richard Baker, Member

ABSENT:

Darrel Zeck, Secretary

STAFF PRESENT:

Jeff Hauser, Executive Director
Karen Burger, Bookkeeper and Office Manager
Abby Desboro, Director of Marketing and Public Relations
Shaun Baker, Operations Manager, Airfield
Drew Genneken, DG Design

OTHERS PRESENT: Corey Harper, BF&S; Paul Shaffer, BF&S; Nick Isenberg, Woolpert; Dianne Frances Powell, Tribune Star

Mr. Huyett called the meeting to order at 5:32 p.m.

Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the Minutes of the April 8, 2015 meeting were approved.

Mrs. Leslie stated that Mrs. Burger has given a lot of time and attention to the Financial Reports and has made it easier for the Board to understand.

Upon a motion by Mr. Baker, seconded by Mrs. Leslie, and passed by unanimous vote, the Claim Form dated May 13, 2015 was approved.

Mr. Hauser presented the Executive Director's report (attached to and part of official minutes).

Mr. Genneken explained that the RFQ is for the Terminal Building outside skin. Upon a motion by Mrs. Leslie, seconded by Mr. Short, and passed by unanimous vote, the "Architect RFQ A-15-01 for advertisement" (attached and part of official minutes) was approved.

Mr. Genneken explained that there is a letter from him to the Board in their packet explaining the SOQ selection committee's recommendation for an Engineer. There were 4 submissions and the recommended firm is Woolpert. Mr. Huyett expressed his appreciation for all that turned in submissions and that the top two were very well presented. Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the "Permission to begin negotiations with the recommended Engineering Consultant, with the intent to fully scope out the project and establish a "Lump Sum" cost for the remaining phases of design for the West Quad Program" (attached and part of official minutes) was approved.

Upon a motion by Mr. Short, seconded by Mrs. Leslie, and passed by unanimous vote, the "Resolution No. 1, 2015 Declaring Surplus Personal Property and Authorizing its Disposal" (attached and part of official minutes) was approved.

Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the "T-Hangar #20 (Chat Chatterji) & #14 (John Van Etten) Leases were approved.

Mr. Baker announced that Embry Riddle Aeronautical University has reached out to us and would like to do some unmanned systems and other manned aircraft research with ISU and the Airport.

Upon a motion by Mr. Huyett, seconded by Mr. Short, and passed by unanimous vote, the meeting was adjourned at 5:43 p.m.

Darrel Zeck, Secretary

(All Terre Haute International Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)