

## Minutes

Terre Haute International Airport Authority  
July 22, 2015 - 5:30 p.m.  
Airport Conference Room

### PRESENT:

Darryl Huyett, President  
Brian Short, Vice President  
Rachel Leslie, Treasurer  
Darrel Zeck, Secretary  
Richard Baker, Member

### ABSENT:

### STAFF PRESENT:

Kara McIntosh, Director of Operations  
Karen Burger, Bookkeeper and Office Manager  
Shaun Baker, Operations Manager, Airfield  
Drew Genneken, DG Design  
Scott Craig, Attorney

OTHERS PRESENT: Nick Hedrick, Tribune Star; Laurence Cross, Tenant

Mr. Huyett called the meeting to order at 5:30 p.m.

Upon a motion by Mr. Zeck, seconded by Mr. Short, and passed by unanimous vote, the Minutes of the June 17, 2015 meeting were approved.

Mr. Short made an official motion for the election of the following officers: President- Darryl Huyett; Vice President- Brian Short; Treasurer- Rachel Leslie; and Secretary- Darrel Zeck. The motion was seconded by Mr. Baker, and passed by unanimous vote.

Mrs. Leslie stated that Karen Burger created an income and expense statement for the board to review. This report will help to determine income flow on a monthly basis.

Upon a motion by Mr. Baker, seconded by Mr. Short, and passed by unanimous vote, the Claim Form dated July 22, 2015 was approved.

Mr. Genneken presented the Consultant's Report. Mr. Genneken explained that they had interviews with the architects to discuss their SOQ's for the exterior of the terminal. Based on those interviews the selected architect for the project is Sanders & Associates. Mr. Genneken requested that he and the staff be able to move forward in scoping the project and developing a contract to begin phase one of the project.

Mr. Craig presented the Attorney's Report. Mr. Craig explained the new legislation that went into effect because of the repeal of the common construction wage regarding public works contractors being included on a state list regardless of project will not go into effect until July 1<sup>st</sup> of 2016. The applicable parts of the law that have gone into effect have been discussed with the staff. An update on the pending slip and fall lawsuit against the airport is still working its way through the system and has a trial date for next year. But in the meantime the adjuster is working to mediate the lawsuit which could be completed in October or November. The gentleman who slipped and fell was not terribly injured with a scrape on the knee, but lead to an infection that required surgery. Insurance will cover the case, but Mr. Craig is available to speak to board members about this more in depth if they prefer.

Upon a motion by Mrs. Leslie, seconded by Mr. Baker, and passed by unanimous vote, the "Resolution No. 3, 2015 Declaring Surplus Personal Property and Authorizing its Disposal" (attached and part of official minutes) was approved.

Upon a motion by Mr. Short, seconded by Mrs. Leslie, and passed by unanimous vote, the selection of Sanders & Associates as the architects for the exterior terminal rehab. Mr. Short added that Mr. Sanders is a local person with a vested interest in how the terminal looks in the community.

Upon a motion by Mrs. Leslie, seconded by Mr. Short, and passed by unanimous vote, the "FAA Tower lease #DTFACN-15-L-00257" was approved.

Ms. McIntosh explained that the FAA is moving out of the old FSS building but still leasing two rooms for equipment. Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the "FAA - FSS Supplement Lease #DTFACN-15-L-00035 for FAA Telco and Equipment Rooms" was approved.

Upon a motion by Mr. Huyett, seconded by Mr. Baker, and passed by unanimous vote, the meeting was adjourned at 5:42 p.m.

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Darrel Zeck, Secretary

(All Terre Haute International Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)