



Minutes

Terre Haute International Airport Authority
March 9, 2016 - 5:30 p.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Brian Short, Vice President
Rachel Leslie, Treasurer
Richard Baker

ABSENT: Darrel Zeck, Secretary

STAFF PRESENT:

Jeff Hauser, Executive Director
Kara McIntosh, Director of Operations
Karen Burger, Office Finance Manager
Shaun Baker, Operations Manager
Nick Isenberg, Woolpert
Scott Craig, Attorney

OTHERS PRESENT: Jerry Badger, Tenant

Mr. Huyett called the meeting to order at 5:30 p.m.

Upon a motion by Mr. Baker, seconded by Mr. Short, and passed by unanimous vote, the Minutes from the February 17, 2016 meeting were approved.

Comments from the public: Jerry Badger expressed his personal disappointment over losing runway 18/36. Mr. Badger commented pilots, especially tail-draggers, like using north-south runways when there are strong winds. He asked the board to consider a turf strip runway as a replacement for losing the north-south 18/36.

Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the Claim Forms dated March 9, 2016 were approved.

Committee Reports:

1. Personnel & Benefits – Mr. Huyett reported the committee will be meeting with the Director soon to give his evaluation.
2. Facilities – Mr. Huyett reported they would be meeting with Nick (Isenberg) and Sanders.
3. Budget & Finance – Mrs. Leslie reported due to end of year reporting responsibilities and the short time between the February and March board meetings, the January and February financial reports will be available for the April meeting. She also reported the annual report has not yet been filed with the State Board of Accounts. Mrs. Burger is verifying and solidifying final numbers and the report should be submitted early next week.
4. Marketing – Mr. Hauser will comment on the Airport Future (Strategic Plan) open house that was held February 24th, during the Executive Directors Report.
5. Strategic Planning & Development – No report

Mr. Hauser presented the Executive Directors Report (attached and part of official minutes). He commented since the February 24th Airport Future Event, there has been something in the paper, or phone calls to the office every day.

The Attorney's Report was presented by Mr. Craig. He reported baby steps were made regarding the long term lease with the Armory. Mr. Craig and the Armory board legal counsel will take the prospective lease to the FAA for their approval prior to presenting the lease to their respective board of directors. Mr. Craig revisited the new legislation from last year that repealed the common construction wage regarding public works contractors. He reported as of this morning (3/9/15) legislation had passed both Houses to fix the issues associated this legislation. The amount has been changed to \$300,000 before requiring the use of public work contractors. Mr. Craig will get with Nick Isenberg to review the changes.

Mr. Isenberg presented the Engineers Report which is attached and part of official minutes.

Board of Directors' Comments: Mrs. Leslie was impressed with how the terminal looked for the Airport Future Event which included the media. She wanted to publicly thank the staff for their hard work and commend them for their teamwork in preparing the terminal for the event.

Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the meeting was adjourned at 5:47 p.m.

Darrel Zeck, Secretary

(All Terre Haute International Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)