

Minutes

Terre Haute Regional Airport Authority
September 15, 2016 - 4:00 p.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Brian Short, Vice President
Rachel Leslie, Treasurer
Richard Baker, Secretary

ABSENT:

STAFF PRESENT:

Jeff Hauser, Executive Director
Karen Burger, Finance Office Manager
Shaun Baker, Operations Manager
Nick Isenberg, Woolpert
Scott Craig, Attorney

OTHERS PRESENT:

Mr. Huyett called the meeting to order at 4:00 p.m.

Upon a motion by Mrs. Leslie, seconded by Mr. Baker, and passed by unanimous vote, minutes from the August 17, 2016 meetings were approved.

Comments from the Board of Directors: None.

Comments from the public: None.

Upon a motion by Mr. Baker, seconded by Mr. Short, and passed by unanimous vote, the Claim Forms dated September 15, 2016 were approved.

Committee Reports:

1. Personnel & Benefits – No report
2. Facilities – No report
3. Budget & Finance – No report
4. Marketing – No report
5. Strategic Planning & Development – No report

The Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Mr. Isenberg presented the Consultant Report which is attached and part of official minutes. He explained that we have been approved thru the FAA for the full amount of Taxiway F grant and will be receiving the paperwork tomorrow. The grant and contracts will need to be signed and returned by the time lined out in the grant paperwork. The attorney has reviewed these contracts and emailed the board.

Upon a motion by Mrs. Leslie, seconded by Mr. Short, and passed by unanimous vote, the "Airport Use Agreement between Terre Haute Regional Airport Authority and Reach Services" was

approved.

Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the "Airport Use Agreement between Terre Haute Regional Airport Authority and Emmis Indiana Broadcasting L.P." was approved.

Upon a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the "Construction Services Contract for Grant Administration, Coordination with FAA/INDOT, Construction Management, Resident Engineering, Construction Testing, As-Built and Close-Out Documentation with Woolpert in the amount of \$212,500.00 (Subject to/conditioned on approval of FAA grant funding)" was approved.

Upon a motion by Mr. Short, seconded by Mrs. Leslie, and passed by unanimous vote with Mr. Huyett abstaining as an employee of Wabash Valley Asphalt, the "Construction Contract with Wabash Valley Asphalt in the amount of \$3,200,425.39 (Subject to/conditioned on approval of FAA grant funding)" was approved.

Upon a motion by Mrs. Leslie, seconded by Mr. Baker, and passed by unanimous vote, the "Construction Contract with Quad-J Construction Co. in the amount of \$392,080.00 (Subject to/conditioned on approval of FAA grant funding)" was approved.

Upon a motion by Mr. Huyett, seconded by Mr. Short, and passed by unanimous vote, the meeting was adjourned at 4:10 p.m.

Richard Baker, Secretary

(All Terre Haute Regional Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)