



581 South Airport Street • Terre Haute, Indiana 47803
812-877-2524 Office • 812-877-3853 Fax
www.huf.com

Minutes

Terre Haute Regional Airport Authority
July 12, 2017 – 8:00 a.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Brian Short, Vice President
Rachel Leslie, Treasurer
Bernice Helman, Member

ABSENT:

Richard Baker, Secretary

STAFF PRESENT:

Kara McIntosh, Director of Operations
Jeff Hauser, Executive Director
Shaun Baker, Operations Manager
Reed Pringle, Operations/Administrative Intern
Tammy Sindors, Finance Office Manager

OTHERS PRESENT:

Nick Isenberg

Mr. Huyett called the meeting to order at 8:00 a.m.

Upon a motion by Mr. Short, seconded by Mrs. Helman, and passed by unanimous vote, minutes from the June 14, 2017 meetings were approved.

Comments from the Board of Directors: None

Comments from the public: None

Was brought up by Darryl Huyett about charges on Shawn Baker's credit card for over the limit fees and interest.

Upon a motion by Mrs. Leslie, seconded by Mr. Short, and passed by unanimous vote, the Claim Forms dated June 14, 2017 were approved.

Committee Reports:

1. Personnel & Benefits – No report
2. Facilities – The first construction meeting was held, ribbon cutting, and roof project has been completed.
3. Budget & Finance – No report
4. Marketing – Meetings with two individuals interested in opening the restaurant. One wants to open a coffee house and the other is interested in a diner or restaurant setting. Both have or are working on final plans to present.

5. Strategic Planning & Development – Retreat on August 3, 2017 from 8:00 a.m. to 12:00 p.m. and Jeff is currently working on the agenda.

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer's Report – Given by Rachel Leslie. Said financials looked good.

Attorney's Report – No report

Consultant's Report was presented by Nick Isenberg. The report is attached and part of the official minutes.

Consideration for approval of Airport Authority Board Officer Positions - approval upon a motion by Mr. Short to keep all the officers the same, seconded by Mrs. Helman, and passed by unanimous vote.

Consideration for approval of SRE bid award – approval upon a motion by Mr. Short to accept the MB Company bid, seconded by Mrs. Leslie, and passed by unanimous vote.

Consideration for approval of FAA grant application AIP 46 – Land Reimbursement - approval upon a motion by Mrs. Leslie, seconded by Mr. Short, and passed by unanimous vote.

Consideration for un-finished business – Discussed west quad development and received an update and also discussed upcoming MRO building.

New business and events brought up by Rachel Leslie.

- 1) Congressman Larry Bucshon will be in Indiana on August 31 and we would like to schedule lunch with him to discuss federal issues.

- 2) General Carr will be here on July 20 for a visit and lunch with the board members.

- 3) Rachel brought in a Road Transportation Plan from Greg Gibson for new businesses and development going in on State Road 46.

Upon a motion by Mr. Short seconded by Mrs. Leslie, the meeting was adjourned at 9:10 a.m.

Richard Baker, Secretary