



581 South Airport Street • Terre Haute, Indiana 47803  
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### Minutes

Terre Haute Regional Airport Authority  
August 9, 2017 – 8:00 a.m.  
Airport Conference Room

**PRESENT:**

Darryl Huyett, President  
Brian Short, Vice President  
Rachel Leslie, Treasurer  
Bernice Helman, Member  
Richard Baker, Secretary  
Rick Burger, Member

**ABSENT:**

**STAFF PRESENT:**

Kara McIntosh, Director of Operations  
Jeff Hauser, Executive Director  
Reed Pringle, Operations/Administrative Intern

**OTHERS PRESENT:**

Bruce Taggart

Mr. Huyett called the meeting to order at 8:02 a.m.

Upon a motion by Mr. Short, seconded by Mrs. Helman, and passed by unanimous vote, minutes from the July 12, 2017 meetings were approved.

Comments from the Board of Directors: Assign committees

Comments from the public: None

Upon a motion by Mrs. Helman, seconded by Mr. Burger, and passed by unanimous vote, the Claim Forms dated July 12, 2017 were approved.

**Committee Reports:**

1. Personnel & Benefits – Discuss new insurance broker
2. Facilities – Bruce Taggart to go over construction schedule
3. Budget & Finance – No report
4. Marketing – No report
5. Strategic Planning & Development – No report

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer's Report – Budget committee did meet and review the budget for 2018

Attorney's Report – No report

Consultant's Report was presented by Bruce Taggart. Over view of the construction schedule and progress.

Consideration for approval of Resolution No. 3-2017 Declaring Surplus Personal Property and Authorizing its Disposal – Went over list provided. All items will be placed on website for auction. Approval upon a motion by Mr. Short to accept Resolution No. 3-2017, seconded by Mrs. Helman, and passed by unanimous vote.

Consideration for approval of Health Insurance Administrator – Staff indicated wanting to switch to ONI Insurance and committee did look over the ONI proposal. Approval upon a motion by Mrs. Helman to switch to ONI as our Health Insurance Administrator, seconded by Mrs. Leslie, and passed by unanimous vote.

Consideration for approval of the 2018 Budget Submittal to Vigo County – Directors were made aware of incorrect date information that was given and correct date for budget submittal is Sept. 1, 2017. Scott Craig and Rachel Leslie went over budget information. Approval upon a motion by Mr. Short to approve the 2018 Submittal to Vigo County, seconded by Mrs. Leslie, and passed by unanimous vote.

Consideration for approval of Resolution No. 4-2017 Authorizing Commencement of the Process to Issue Revenue Bonds to Fund Certain Airport Development Projects in or Serving the Hulman Airport Development Zone – Scott Craig went over TIF revenue information. Approval upon a motion by Mr. Burger to approve Resolution No. 4-2017, seconded by Mrs. Helman, and passed by unanimous vote.

Consideration for approval of T-Hangar Lease Agreement with Brad Bole – new tenant. Approval upon a motion by Mrs. Leslie to approve T-Hangar Lease Agreement with Brad Bole, seconded by Mr. Burger, and passed by unanimous vote.

Consideration for approval of Michel's Power Storage Agreement – Sub-contractor of Duke Energy and they want to store trucks and equipment here. Approval upon a motion by Mr. Short to approve Storage Agreement for Michel's Power, seconded by Mrs. Helman, and passed by unanimous vote.

Consideration and Discussion for un-finished business – West Quad update was done in Consultant's Report.

Comment from Board of Directors President concerning rules and procedures for the TIF project requests and expenditures. Bernice and Rachel are going to bench mark other airports for a starting point.

Comment from Richard Baker that he would not be able to attend Wed morning meetings because of a work conflict.

Upon a motion by Mr. Short seconded by Mrs. Leslie, the meeting was adjourned at 9:00 a.m.

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Richard Baker, Secretary