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Minutes

Terre Haute Regional Airport Authority
February 14, 2018 – 8:00 a.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Brian Short, Vice President
Richard Baker, Secretary
Bernice Helman, Member
Rick Burger, Member

ABSENT:

Rachel Leslie, Treasurer

STAFF PRESENT:

Jeff Hauser, Executive Director
Kara McIntosh, Director of Operations
Shaun Baker, Operations Manager
Matt Anderson, Operations Foreman
Tammy Sinderson, Finance Office Manager
Reed Pringle, Operations Intern

OTHERS PRESENT:

John Baer - Woolpert

Mr. Huyett called the meeting to order at 8:05 a.m.

Upon a motion by Mr. Short, seconded by Mrs. Helman, and passed by unanimous vote, minutes from the January 10, 2018 meeting were approved.

Comments from the Board of Directors: None

Comments from the Public: None

Upon a motion by Mrs. Helman, seconded by Mr. Burger, and passed by unanimous vote, the Claim Forms dated February 13, 2018 were approved.

Committee Reports:

1. Personnel & Benefits – No report
2. Facilities – No report
3. Budget & Finance – No report
4. Marketing – No report
5. Strategic Planning & Development – Good framework and they are going to set up bi-weekly meetings to coincide with marketing plans.

Executive Director's Report was presented by Jeff Hauser – Talked about the Defense Development Unmanned Systems Conference that he and Kara attended. NIFA is coming up in April and the FAA inspection is at the end of February. AirShow ticket sales have been really good.

Treasurer's Report – No report

Attorney's Report – No report

Consultant's Report was presented by John Baer. The report is attached and part of the official minutes.

Approval by a motion by Mr. Short, seconded by Mr. Burger, and passed by unanimous vote, the request for Change Order for Wabash Valley Asphalt was approved.

Approval by a motion by Mr. Short, seconded by Mrs. Helman, and passed by unanimous vote, the request for Division B Change Order #3 was approved.

Approval by a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the request for Pay Request #6 for Quad-J was approved.

Approval by a motion by Mr. Short, seconded by Mrs. Helman, and passed by unanimous vote, the request for Reflecting the Base Bid and discussing Value Engineering to help reduce the cost of Thompson Hangar Improvements with Hannig Construction was approved.

Approval by a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the request for Task Order #1 for Woolpert was approved.

Consideration and Discussion of New Business - None

Consideration and Discussion of Un-finished Business – None

Comments from the Public – None

Board of Director's Comments – None

Upon a motion by Mr. Short, the meeting was adjourned at 8:33 a.m.

Richard Baker, Secretary

(All Terre Haute Regional Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)