



581 South Airport Street · Terre Haute, Indiana 47803
812-877-2524 Office · 812-877-3853 Fax
www.huf.com

Minutes

Terre Haute Regional Airport Authority
March 14, 2018 – 8:00 a.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Brian Short, Vice President
Richard Baker, Secretary – via phone
Bernice Helman, Member
Rick Burger, Member
Rachel Leslis, Treasurer – via phone

ABSENT:

STAFF PRESENT:

Jeff Hauser, Executive Director
Kara McIntosh, Director of Operations
Shaun Baker, Operations Manager
Matt Anderson, Operations Foreman
Tammy Sindors, Finance Office Manager
Reed Pringle, Operations Intern

OTHERS PRESENT:

John Baer - Woolpert
Scott Craig
Howard Greninger – Tribune Star

Mr. Huyett called the meeting to order at 8:02 a.m.

Upon a motion by Mrs. Helman, seconded by Mr. Burger, and passed by unanimous vote, minutes from the February 14, 2018 meeting were approved.

Comments from the Board of Directors: None

Comments from the Public: None

Upon a motion by Mr. Burger, seconded by Mrs. Helman, and passed by unanimous vote, the Claim Forms dated March 12, 2018 were approved.

Committee Reports:

1. Personnel & Benefits – No report
2. Facilities – No report
3. Budget & Finance – Rachel asked about our current leases and if there was any problem with having vacant hangers or buildings for this year.
4. Marketing – No report
5. Strategic Planning & Development – Would like to combine the Marketing and Strategic Planning & Development committees. Total of 3 on a committee so one person will have to be taken off. There tasks and objectives over lay between the

two committees and would be better to have just one committee for both. Reviewed the proposed Marketing Budget and suggested we use some of the funds for the restaurant. Also want to use Bob Weaver more to help with expanded marketing. And update the current "Road Show" power point we use for presentations.

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer's Report – No report

Attorney's Report – Jason from H.J. Umbaugh coming to our May meeting to give us an annual TIF update and an analysis for budgeting.

Consultant's Report was presented by John Baer. The report is attached and part of the official minutes.

Approval by a motion by Mr. Short, seconded by Mr. Burger, and passed by unanimous vote, the request to Void the Original Change Order #1 and to approve the New Change Order #1 for Wabash Valley Asphalt was approved.

Approval by a motion by Mr. Short, seconded by Mr. Burger, and passed by unanimous vote, the request to accept the Base Bid from Hannig Construction for the Thompson Hangar Renovation and for John and staff to work out all Change Orders was approved.

Approval by a motion by Mr. Short, seconded by Mrs. Helman, and passed by unanimous vote, the request for Woopert's Invoice in the amount of \$19,000.00 was approved.

Consideration and Discussion of New Business

Approval by a motion by Mr. Burger, seconded by Mr. Short, and passed by unanimous vote, the request for Task Order #2 with Woolpert for West Quad Development was approved.

Approval by a motion by Mr. Short, seconded by Mrs. Helman, and passed by unanimous vote, the request for Task Order #3 with Woolpert for Taxiways B & D Rehabilitation was approved.

Approval by a motion by Mrs. Helman, seconded by Mr. Short, and passed by unanimous vote, the request for An Event Agreement with Midwest Muscle Car Challenge was approved.

Consideration and Discussion of Un-finished Business – None

Comments from the Public – None

Board of Director's Comments – Rick gave an AirShow update.

Upon a motion by Mr. Short, the meeting was adjourned at 8:45 a.m.

Richard Baker, Secretary