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Minutes

Terre Haute Regional Airport Authority
May 9, 2018 – 8:00 a.m.
Airport Conference Room

PRESENT:

Darryl Huyett, President
Brian Short, Vice President
Richard Baker, Secretary
Rachel Leslie, Treasurer – via phone
Bernice Helman, Member

ABSENT:

Rick Burger, Member

STAFF PRESENT:

Jeff Hauser, Executive Director – via phone
Kara McIntosh, Director of Operations
Shaun Baker, Operations Manager
Tammy Sindors, Finance Office Manager

OTHERS PRESENT:

John Baer/Tyler Bedwell - Woolpert
Scott Craig
Josh Thompson – Hoosier Aviation
Howard Greninger – Tribune Star
Jason Semler - Umbaugh

Mr. Huyett called the meeting to order at 8:00 a.m.

Upon a motion by Mr. Short, seconded by Mrs. Helman, and passed by unanimous vote, minutes from the April 11, 2018 meeting were approved.

Comments from the Board of Directors: None

Comments from the Public: None

Upon a motion by Mr. Baker, seconded by Mr. Short, and passed by unanimous vote, the Claim Forms dated May 8, 2018 were approved.

Committee Reports:

1. Personnel & Benefits – No report
2. Facilities – No report
3. Budget & Finance – No report
4. Marketing – No report
5. Strategic Planning & Development – No report

Committees will be updated and revised next month.

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer's Report – None

Attorney's Report was presented by Scott Craig. Kara, Jeff, and Scott had a meeting to discuss land purchases. Scott and Tammy are going to meet with Jason from Umbaugh about TIF accounts.

Consultant's Report was presented by John Baer. The report is attached and part of the official minutes.

Approval by a motion by Mrs. Helman, seconded by Mr. Short, and passed by unanimous vote, the request for approval to advertise for bids with the intent to open bids prior to the June Board meeting for the Civil package & Facilities package was approved.

Approval by a motion by Mr. Short, seconded by Mr. Baker, and passed by unanimous vote, the request for approval to advertise for bids upon addressing final comments with the intent to open bids prior to the June Board meeting for the Future Rehabilitation of Taxiways B & D was approved.

Consideration and Discussion of New Business

Approval by a motion by Mrs. Helman, seconded by Mr. Short, and passed by unanimous vote, the request for the S & T Lease Extension was approved.

Consideration and Discussion of Un-finished Business

There was a presentation by Jason Semler from Umbaugh showing the preliminary tax increment revenue analysis and schedules.

Comments from the Public – None

Board of Director's Comments – None

Upon a motion by Mr. Short, the meeting was adjourned at 8:47 a.m.

Richard Baker, Secretary

(All Terre Haute Regional Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)