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Minutes

Terre Haute Regional Airport Authority
September 12, 2018 – 8:00 a.m.
Airport Conference Room

PRESENT:

Rachel Leslie, President
Brian Short, Vice President
Rick Burger, Secretary
Dick Baker, Treasurer
Darryl Huyett, Member
Bernice Helman, Member

ABSENT:

STAFF PRESENT:

Jeff Hauser, Executive Director
Tammy Sinderson, Finance Office Manager
Shaun Baker, Operations Manager

OTHERS PRESENT:

John Baer - Woolpert
Josh Thompson, Hoosier Aviation
Howard Greninger, Tribune Star

Mrs. Leslie called the meeting to order at 8:05 a.m.

Upon a motion by Mr. Short, seconded by Mr. Burger, and passed by unanimous vote, minutes from the August 8, 2018 meeting were approved.

Comments from the Board of Directors: Brian Short thought the Air Show was a huge success and everyone did a good job. Nothing could have been done because of the weather. Dick Baker was at the airport 3 days and said the airport staff stepped up and did a great job also.

Comments from the Public: None

Upon a motion by Mr. Huyett seconded by Mr. Short, and passed by unanimous vote, the Claim Forms dated September 7, 2018 were approved.

Committee Reports:

1. Personnel & Benefits Committee – No report
2. Facilities Committee – No report
3. Budget & Finance Committee – Dick Baker talked about hangar rental for new T-hangar project and Jeff gave information on interested parties for the waiting list. Dick had a fee comparison for other rentals in the country and we are somewhere in the middle.

Approval by a motion by Mrs. Helman, seconded by Mr. Short, and passed by unanimous vote, the request to approve lease rates was approved.

Discussion concerning the past two budget meetings and what was covered and approved. Overall budget increase was around 3.4% across the board.

4. Economic Development Committee – None

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes. Jeff told the board that Scott had been here a few times working with Tammy Sindere on getting all of the budget numbers worked out and everything had been turned in.

Treasurer's Report – Dick Baker had a question about the rise in the interest expense. It was for our first payment for the TIF Project Construction loan.

Attorney's Report - None

Consultant's Report was presented by John Baer. The report is attached and part of the official minutes.

Approval by a motion by Mr. Huyett, seconded by Mr. Short, and passed by unanimous vote, the request for Woolpert Amendment #2 for the Additional Construction Services in the amount of \$66,000.00 was approved.

Approval by a motion by Mr. Huyett, seconded by Mr. Short, and passed by unanimous vote, the Woolpert Task Order #6 for the ALP Update in the amount of \$196,459.00 was approved.

Approval by a motion by Mr. Huyett, seconded by Mrs. Helman, and passed by unanimous vote, the West Quad Base Bid for Division C in the amount of \$1,114,000.00 was approved.

Approval by a motion by Mr. Huyett, seconded by Mr. Short, and passed by unanimous vote, the Woolpert Task Order #5 in the amount of \$231,700.00 was approved.

Approval by a motion by Mr. Short, seconded by Mr. Huyett, and passed by unanimous vote, the Construction Contract in the amount of \$529,731.45 was approved.

Approval by a motion by Mr. Short, seconded by Mr. Burger, and passed by unanimous vote, the Change Order #1 in the amount of (\$73,350.00) was approved.

Approval by a motion by Mr. Short, seconded by Mr. Huyett, and passed by unanimous vote, the Woolpert Task Order #4 in the amount of \$69,000.00 was approved.

Consideration and Discussion of New Business - None

Consideration and Discussion of Un-finished Business – None

Comments from the Public – None

Board of Director's Comments – Rick Burger commented on weather conditions in North Carolina and Duke Energy sending workers there to help out. Also thanked Air Show committee members and airport employees on their good work during the air show.

Upon a motion by Mr. Short, the meeting was adjourned at 8:46 a.m.

Rick Burger, Secretary

(All Terre Haute Regional Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)