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Minutes

Terre Haute Regional Airport Authority
November 21, 2018 – 8:00 a.m.
Airport Conference Room

PRESENT:

Rachel Leslie, President
Brian Short, Vice President
Rick Burger, Secretary
Darryl Huyett, Member
Bernice Helman, Member

ABSENT:

Dick Baker, Treasurer

STAFF PRESENT:

Jeff Hauser, Executive Director
Tammy Sinderson, Finance Office Manager

OTHERS PRESENT:

John Baer - Woolpert
Scott Craig, Attorney
Josh Thompson, Hoosier Aviation
Kevin Donner, ISU Flight Academy
Emily Malovalti – Malovalti Aviation Services

Mrs. Leslie called the meeting to order at 8:00 a.m.

Upon a motion by Mr. Short, seconded by Mr. Huyett, and passed by unanimous vote, minutes from the October 24, 2018 meeting were approved.

Comments from the Board of Directors: None

Comments from the Public: None

Upon a motion by Mr. Huyett, seconded by Mr. Burger, and passed by unanimous vote, the Claim Forms dated November 16, 2018 were approved.

Committee Reports:

1. Personnel & Benefits Committee – Given by Mr. Huyett – Raises were approved for 3% and the additional compensation was approved for \$100.00. Insurance will stay the same with ONI Risk Partners as the administrator and Anthem as the carrier.
2. Facilities Committee – No report
3. Budget & Finance Committee – Given by Mrs. Rachel for Mr. Baker. Expenses are at 62.8% for October and year to date 66.8%.
4. Economic Development Committee – Given by Mrs. Helman – 1) Develop a process to make it easy for someone to apply for TIF Funds thru our website. 2) We are 1 of 3 airports in a TIF District and that gives us an advantage for the economic development opportunities. 3) Make sure correct board members and staff are

attending the conventions. 4) Updating brochures to show our potential for new businesses.

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer's Report – No report

Attorney's Report was presented by Scott Craig. Talked about the easement for Duke to put new lines in for Stark Industries. Originally, they were coming in on the west side and they have come up with a new location for the easement. He suggested we go ahead and approve the easement pending the final changes.

Approval by a motion by Mr. Short, seconded by Mr. Huyett and passed by unanimous vote, the Grant of Easement with changes was approved.

Consultant's Report was presented by John Baer. The report is attached and part of the official minutes.

Consideration and Discussion of New Business

Approval by a motion by Mrs. Helman, seconded by Mr. Burger and passed by unanimous vote, the Resolution No. 3-2018 Establishing 2019 Employee Compensation was approved.

Approval by a motion by Mr. Short, seconded by Mr. Huyett and passed by unanimous vote, the Resolution No. 4-2018 Authorizing Additional Compensation was approved.

Approval by a motion by Mr. Burger, seconded by Mrs. Helman and passed by unanimous vote, the Resolution No. 5-2018 Amending 2018 Employee Compensation was approved.

Approval for Updated Airport Minimum Standards for Commercial Airport Activity was put on hold.

Consideration and Discussion of Un-finished Business – None

Comments from the Public – None

Board of Director's Comments – None

Upon a motion by Mr. Short, the meeting was adjourned at 8:41 a.m.

Rick Burger, Secretary

(All Terre Haute Regional Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)