

581 South Airport Street **∙** Terre Haute, Indiana 47803

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**Minutes**

Terre Haute Regional Airport Authority

January 9, 2019 – 8:00 a.m.

Airport Conference Room

PRESENT: ABSENT: Rachel Leslie, President

Brian Short, Vice President

Rick Burger, Secretary

Dick Baker, Treasurer

Darryl Huyett, Member

Bernice Helman, Member

STAFF PRESENT:

Jeff Hauser, Executive Director

Kara McIntosh, Director of Operations

Tammy Sinders, Finance Office Manager

Shaun Baker, Operations Manager

OTHERS PRESENT:

John Baer - Woolpert

Scott Craig, Attorney

Josh Thompson, Hoosier Aviation

Mrs. Leslie called the meeting to order at 8:04 a.m.

Upon a motion by Mr. Short, seconded by Mr. Burger, and passed by unanimous vote, minutes from the November 21, 2018 meeting were approved.

Comments from the Board of Directors: None

Comments from the Public: None

Upon a motion by Mr. Short, seconded by Mr. Huyett, and passed by unanimous vote, the Claim Forms dated January 8, 2019 were approved.

Committee Reports:

1. Personnel & Benefits Committee – No report
2. Facilities Committee – No report
3. Budget & Finance Committee – No report
4. Economic Development Committee – No report because of no meeting. Need to reschedule meeting dates.

Executive Director’s Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer’s Report was presented by Dick Baker. Said our end of the year totals look good and we should be moving any money we have left to the Rainy-Day Fund.

Attorney’s Report was presented by Scott Craig. The easement with Enjet Aero has been taken care of. We have a lot of interest in land lease and we should focus on that.

Consultant’s Report was presented by John Baer. The report is attached and part of the official minutes.

Approval by a motion by Mr. Burger, seconded by Mr. Huyett, and passed by unanimous vote, the request for approval to finalize and submit CIP by February 1, 2019 was approved.

Consideration and Discussion of New Business

Approval by a motion by Mr. Short, seconded by Mr. Huyett and passed by unanimous vote, the Resolution No. 6-2018 Transferring Unencumbered Funds to the Rainy-Day Fund was approved.

Approval by a motion by Mr. Burger, seconded by Mr. Huyett and passed by unanimous vote, the Consideration for Approval of Turbines Lease Agreement Extension was approved.

Approval by a motion by Mr. Short, seconded by Mrs. Helman and passed by unanimous vote, the Consideration for Approval of IU Health Lease Agreement Extension was approved.

Approval for Bid Award for Boiler Replacement was approved pending the deduction from the proposal for doing the project in the summer and not using auxiliary heat.

Consideration and Discussion of Un-finished Business – None

Comments from the Public – None

Board of Director’s Comments – None

Upon a motion by Mr. Short, the meeting was adjourned at 8:36 a.m.

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Rick Burger, Secretary

(All Terre Haute Regional Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)