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Minutes

Terre Haute Regional Airport Authority
June 12, 2019 – 8:00 a.m.
Airport Conference Room

PRESENT:

Rachel Leslie, President
Rick Burger, Secretary
Dick Baker, Treasurer
Darryl Huyett, Member
Bernice Helman, Member

ABSENT:

Brian Short, Vice President

STAFF PRESENT:

Jeff Hauser, Executive Director
Kara McIntosh, Director of Operations
Kelsey Veatch, Finance Office Manager
Shaun Baker, Operations Manager

OTHERS PRESENT:

John Baer, Woolpert
Scott Craig, Attorney
Josh Thompson, Hoosier Aviation
Howard Greninger, Tribune Star
Jason Semler, Bakertilly
Bruce Taggart

Mrs. Leslie called the meeting to order at 8:00 a.m.

Upon a motion by Mr. Huyett, seconded by Mr. Burger, and passed by unanimous vote, minutes from the May 10th, 2019 meeting were approved.

Comments from the Board of Directors: Final meeting for board member, Darryl Huyett. New board member will be appointed on June 30th, 2019.

Comments from the Public: None

Upon a motion by Mr. Burger, seconded by Mrs. Helman, and passed by unanimous vote, the Claim Forms dated June 12th, 2019 were approved.

Committee Reports:

1. Personnel & Benefits Committee – No report
2. Facilities Committee – No report
3. Budget & Finance Committee – Presentation by Jason with Umbaugh discussing TIF information.
4. Economic Development Committee – A committee was created to manage the

development of the 46 corridor. Committee members consist of Rachel Leslie, Bernice Helman, Rick Burger and Jeff Hauser.

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer's Report was presented by Kelsey Veatch. New accounting software is up and running with to-date information. Financials from January 2019 to May 2019 were presented.

Attorney's Report was presented by Scott Craig.

Approval by a motion by Mr. Huyett, seconded by Mr. Baker and passed by unanimous vote, the Resolution No. 5-2019 Concerning Excess Tax Proceeds in the Hulman Airport Development Zone was approved.

Consultant's Report was presented by John Baer. The report is attached and part of the official minutes.

Approval by a motion by Mr. Burger, seconded by Mrs. Helman, and passed by unanimous vote, the Task Order #7 to master professional service agreement between Woolpert and Terre Haute Regional Airport Authority was approved.

Consideration and Discussion of New Business – None

Consideration and Discussion of Un-finished Business – Addressed the need for a Summer 'Retreat' once the new board member is appointed.

Comments from the Public – None

Board of Director's Comments – Final words by Darryl Huyett

Upon a motion by Mrs. Leslie, the meeting was adjourned at 9:14 a.m.

Rick Burger, Secretary

(All Terre Haute Regional Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)