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### Minutes

Terre Haute Regional Airport Authority  
April 11, 2018 – 8:00 a.m.  
Airport Conference Room

#### PRESENT:

Darryl Huyett, President  
Brian Short, Vice President  
Richard Baker, Secretary  
Bernice Helman, Member – via phone  
Rick Burger, Member  
Rachel Leslie, Treasurer

#### ABSENT:

#### STAFF PRESENT:

Jeff Hauser, Executive Director – via phone  
Kara McIntosh, Director of Operations  
Shaun Baker, Operations Manager  
Tammy Sinderson, Finance Office Manager  
Reed Pringle, Operations Intern

#### OTHERS PRESENT:

Nick Isenberg/Tyler Bedwell - Woolpert  
Scott Craig  
Josh Thompson – Hoosier Aviation  
Howard Greninger – Tribune Star  
Jennifer Isbell-Scott – Vectren  
Tom Hogan/Greg Lange/Todd Falls - ESG

Mr. Huyett called the meeting to order at 8:00 a.m.

Upon a motion by Mr. Short, seconded by Mr. Burger, and passed by unanimous vote, minutes from the March 14, 2018 meeting were approved.

Comments from the Board of Directors: None

Comments from the Public: None

Upon a motion by Mrs. Leslie, seconded by Mr. Short, and passed by unanimous vote, the Claim Forms dated April 10, 2018 were approved.

#### Committee Reports:

1. Personnel & Benefits – No report
2. Facilities – No report
3. Budget & Finance – No report
4. Marketing – No report
5. Strategic Planning & Development – Combined Marketing and Strategic Planning & Development committees. Need to look at all committees to add, delete or change.

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes. Jeff discussed land for sale and our options to purchase it. Scott suggested getting appraisal and Darryl said to go ahead with that.

Treasurer's Report – None

Attorney's Report – No report

Consultant's Report was presented by Nick Isenberg. The report is attached and part of the official minutes.

Approval by a motion by Mr. Short, seconded by Mr. Burger, and passed by unanimous vote, the request for Change Order #2 was approved.

Consideration and Discussion of New Business

There was a presentation from ESG Group by Tom Hogan, Todd Falls, and Greg Lange.

Approval by a motion by Mr. Short, seconded by Mrs. Leslie, and passed by unanimous vote, the request for the revised Credit Card Policy and Procedure was approved

Consideration and Discussion of Un-finished Business – None

Comments from the Public – None

Board of Director's Comments – None

Upon a motion by Mr. Short, the meeting was adjourned at 8:58 a.m.

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Richard Baker, Secretary

(All Terre Haute Regional Airport Authority Board Meetings are recorded and available to the public upon request at the Airport Office.)