



### Minutes

Terre Haute Regional Airport Authority  
January 8, 2020 – 8:00 a.m.  
Airport Conference Room

#### PRESENT:

Rachel Leslie, President  
Brian Short, Vice President  
Rick Burger, Secretary  
Dick Baker, Treasurer  
Dan Conley, Member  
Bernice Helman, Member

#### ABSENT:

#### STAFF PRESENT:

Jeff Hauser, Executive Director  
Kara McIntosh, Director of Operations  
Kelsey Veatch, Finance Manager  
Shaun Baker, Operations Manager

#### OTHERS PRESENT:

Nick Isenburg, Woolpert  
Brad Anderson, County Commissioner  
Josh Thompson, Hoosier Aviation  
Howard Greninger, Tribune Star

Mrs. Leslie called the meeting to order at 8:03 a.m.

Upon a motion by Mr. Conley, seconded by Mr. Baker, and passed by unanimous vote, minutes from the December 18, 2019 meeting were approved.

Comments from the Board of Directors – None

Comments from the Public - None

Upon a motion by Mr. Burger, seconded by Mr. Short, and passed by unanimous vote, the Claim Forms dated January 8, 2020 were approved.

#### Committee Reports:

1. Personnel & Benefits Committee – No report
2. Facilities Committee – Jeff Hauser reported that a certificate of occupancy was received on the new box hangars. Two tenants have been given the approval to move in.
3. Budget & Finance Committee – No report
4. Economic Development Committee – Meeting for the Airport Gateway Strategic Committee is scheduled for next week.

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer's Report was presented by Dick Baker. The complete financials for December 2019 were not yet available. December 2019 financials will be reviewed at the next board meeting. Dick did present on the year end appropriation report and projections on what the Rainy-Day transfer amount could be for 2019.

Attorney's Report was presented by Scott Craig. Scott is working with Jason at Baker Tilly to schedule a meeting to discuss our TIF district and projections.

Consultant's Report was presented by Nick Isenburg. The report is attached and part of the official minutes. 2020-2025 Capital Improvement Plan Summary was presented.

Approval by a motion by Mr. Short, seconded by Mrs. Helman and passed by unanimous vote, the request for submission of the Capital Improvement Plan pending approval from Jeff Hauser and Kara McIntosh, was approved.

#### Consideration and Discussion of New Business –

Approval by a motion by Mr. Short, seconded by Mr. Burger and passed by unanimous vote, the Changes to the Terre Haute Regional Airport Minimum Standards was approved.

Approval by a motion by Mrs. Helman, seconded by Mr. Short and passed by unanimous vote, Resolution #1-2020 Amending 2019 Employee Compensation was approved.

#### Consideration and Discussion of Unfinished Business – None

Comments from the Public – None

Board of Director's Comments – None

Upon a motion by Mrs. Leslie, the meeting was adjourned at 8:46 a.m.

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Rick Burger, Secretary