



## Minutes

Terre Haute Regional Airport Authority  
June 10, 2020 – 8:00 a.m.  
Airport Conference Room

### PRESENT:

Rachel Leslie, President  
Brian Short, Vice President (called in)  
Rick Burger, Secretary  
Dan Conley, Member  
Bernice Helman, Member (called in)

### ABSENT:

Dick Baker, Treasurer

### STAFF PRESENT:

Jeff Hauser, Executive Director  
Kara McIntosh, Director of Operations (called in)  
Kelsey Veatch, Finance Manager  
Matt Anderson, Foreman

### OTHERS PRESENT:

John Baer, Woolpert  
Scott Craig, Attorney (called in)  
Josh Thompson, Hoosier Aviation  
Jordan Brown, Hoosier Aviation  
Ethan Malavolti, Malavolti Aviation  
Howard Greninger, Tribune Star (called in)  
Alia Blackburn, Channel 10

Mrs. Leslie called the meeting to order at 8:00 a.m.

Upon a motion by Mr. Burger, seconded by Mr. Conley and passed by unanimous vote, minutes from the May 13, 2020 meeting were approved.

Comments from the Board of Directors – None

Comments from the Public - None

Upon a motion by Mr. Burger, seconded by Mrs. Helman, and passed by unanimous vote, the Claim Forms dated June 10, 2020 were approved.

Committee Reports:

1. Personnel & Benefits Committee – No report
2. Facilities Committee – Dan Conley reported that the committee has been working with Woolpert on the first 3 box hangars to get things finalized. Mr. Conley recommended the board approve Change Order #1 (change order details are listed on the official consultant's report) pending the completion of the punch-list items. Mr. Conley also asked the board to approve hiring an inspector to supervise the completion of the second set of 3 box hangars. The fee associate with hiring an inspector is \$45,000.

Approval by a motion by Mr. Conley, seconded by Mr. Short, and passed by unanimous vote, the Change Order #1 in the amount of (\$51,867.00) was approved with condition that payment is held until completion of all punch-list items.

Approval by a motion by Mr. Conley, seconded by Mr. Burger, and passed by unanimous vote, hiring a construction inspector to supervise the completion of the second set of 3 box hangars for \$45,000.00 was approved.

3. Budget & Finance Committee – Jeff Hauser presented on information regarding the Frontier Communications Lease Extension.

Approval by a motion by Mr. Burger, seconded by Mr. Conley, and passed by unanimous vote, the Frontier Communications Lease Extension was approved.

4. Economic Development Committee – Rachel Leslie reported that the Economic Development Committee meet with current tenant, Ethan Malavolti with Malavolti Aviation to discuss his proposal to the restaurant RFP. The Economic Development Committee plans to meet in the next 2 weeks to further discuss the restaurant RFP and develop a strategic plan. The Air Power History Tour and TBM Reunion scheduled for July 22-26 has been canceled due to uncertainties connected to the COVID-19 pandemic. Mrs. Leslie shared the following official statement:

*“Although airport leadership was excited and anxious for the fly in projected for July the anticipation around the overall event escalated quickly. The attendance is now projected to be between 5,000 to 20,000 giving us pause to continue with the event as it was originally planned. The states reopening plan may allow for larger events by this time but proper precautions will not only be required but crucial to the well being of everyone in attendance. Therefore, not knowing the exact number the fly in might bring in along with the health status of Vigo County at that time, we are canceling the public event portion and asking the event host to consider finding unique ways to honor veterans via a private fly in that can be virtually recorded and enjoyed by all. We appreciate our Fixed Based Operator, Hoosier Aviation, for working along side airport leadership to find ways to advance the Terre Haute Regional Airport within the aviation community during these difficult times and look forward to planning future events in which we can celebrate”*

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasurer's Report was presented by Kelsey Veatch. The financials for May 2020 were reviewed and approved by the board and are attached as part of the official minutes.

Attorney's Report was presented by Scott Craig. The 2-year extension to keep the liquor license in escrow was approved.

Consultant's Report was presented by John Baer. The report is attached and part of the official minutes.

Consideration and Discussion of New Business –

Approval by a motion by Mr. Conley, seconded by Mr. Short, and passed by unanimous vote, the Bid for the Indiana State University Roof in the amount of \$127,000 was approved.

Consideration and Discussion of Unfinished Business – None

Comments from the Public – None

Board of Director's Comments – None

Upon a motion by Mrs. Helman, the meeting was adjourned at 8:37 a.m.

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Rick Burger, Secretary