



Minutes

Terre Haute Regional Airport Authority
December 17, 2021 – 10:30 a.m.
Airport Conference Room

PRESENT:

Rick Burger, President
Brian Short, Vice President
Dan Conley, Member
Matthew Wayt, Member
Bernice Helman, Treasurer

ABSENT:

Mike Morris, Member

STAFF PRESENT:

Jeff Hauser, Executive Director
Kara McIntosh, Director of Operations

OTHERS PRESENT:

Scott Craig, Attorney
Howard Greninger, Tribune Star
Josh Thompson, Hoosier Aviation
Ethan Malavolti, Malavolti Aviation
Brooklyn Navarre, THRA
Heather Good, WTHI (called in)
Monica, Newhouse, Newhouse & Associates
Russ Williamson, EPIC Insurance

Mr. Burger called the meeting to order at 10:30 a.m.

Upon a motion by Mr. Burger, seconded by Mr. Short and passed by unanimous vote, the minutes from the November 10, 2021 meeting were approved.

Comments from the Board of Directors – None

Comments from the Public – None

Upon a motion by Mr. Short, seconded by Mrs. Helman and passed by unanimous vote, the Claim Forms dated December 17, 2021 were approved.

REPORTS

Committee Reports:

1. Personnel & Benefits Committee – None
2. Facilities – Ms. McIntosh talked about the RFP proposal for the 4 buildings in the front of the property regarding their siding being redone in 2022.

3. Budget & Finance Committee – – Mrs. Helman gave an update regarding budget had 24% in it, where there was 35% last year. The difference was due to the piece of sweeper equipment that costed roughly \$250,000, which was purchased in 2021.
4. Economic Development – Mr. Russ Williamson gave a presentation regarding insurance for the airport.

Executive Director's Report was presented by Jeff Hauser. The report is attached and part of the official minutes.

Treasures Report – None; given during the Budget and Finance Committee report

Consultant's Report – Presented by Monica Newhouse. She addressed a new noise land audit, updating the CIP, as well as inspection FAA inspection items pertaining to compliance with the FAA and state regulations.

Attorney's Report – Mr. Craig talked about the ARFF vehicle contract being progressed to the ordering phase, where there is a 360 day waiting period, but it is finalized. He mentioned how 90% of the vehicle was federally funded. He also mentioned there was an increase in the amount of rainy day funds that could be carried over at the end of the year.

Consideration and Discussion of New Business –

- A) Terre Haute Regional Airport Committee Members – Effective January 1, 2022
- B) Consideration for Approval of Malavolti Aviation lease Addendum #1 – Approval by a motion by Mr. Short, seconded by Mrs. Helman, it was passed by unanimous vote.
- C) Consideration for Approval of Resolution 05-2021 Establishing 2022 Employee Compensation – Approval by a motion by Mrs. Helman, seconded by Mr. Wayt, it was passed by a unanimous vote.
- D) Consideration for Approval of Resolution 06-2021 Authorizing Additional Compensation – Approval by a motion by Mr. Short, seconded by Mrs. Helman, it was passed by a unanimous vote.
- E) Consideration for Approval of Resolution 07-2022 Reclassifying Public Safety Officers as Operations Technicians – Approval by a motion by Mr. Short, seconded by Mr. Conley, it was passed by a unanimous vote.

Consideration and Discussion of Unfinished Business – None

Comments from the Public – Ethan Malavolti gave an update on the restaurant, stating that it is still operating with adjusted hours. Josh Thompson talked about the FBO operations being normal.

Board of Director's Comments – None

Upon a motion by Mr. Short, seconded by Mr. Wayt, the meeting was adjourned at 11:04 a.m.

Daniel Conley, Secretary