

#### **Minutes**

Terre Haute Regional Airport Authority January 11, 2023 – 8:00 a.m. Airport Conference Room

ABSENT:

PRESENT:

Rick Burger, President
Dan Conley, Member
Brian Short, Vice President (Remote)
Matthew Wayt, Treasurer
Mike Morris, Member
Bernice Helman, Member

STAFF PRESENT:

Jeff Hauser, Executive Director Kara McIntosh, Director of Operations Kelsey Veatch, Finance Manager Chad Creager, Maintenance Technician Hunter Bowden, Maintenance Technician

OTHERS PRESENT:

Channel 10 News
Howard Greninger, Tribune Star
Josh Thompson, Hoosier Aviation
Nicole Brown, Hoosier Aviation
Ethan Malavolti, Malavolti Aviation (Remote)
Scott Craig, Attorney
Monica Newhouse, Consultant
Bob Murray, Vigo County Resident

Mr. Burger called the meeting to order at 8:01 a.m.

Upon a motion by Mr. Short, seconded by Mr. Wayt, and passed by unanimous vote, the minutes from the December 14, 2022, meeting were approved.

Comments from the Board of Directors - None

Comments from the Public - None

Upon a motion by Mr. Wayt, seconded by Mrs. Helman, and passed by unanimous vote, the Claim Forms dated December 14, 2022, were approved.

#### **REPORTS**

#### Committee Reports:

- 1. Personnel & Benefits Committee None
- 2. Facilities Committee None
- 3. Budget & Finance Committee Mrs. Veatch stated they will start Committee meetings soon
- 4. Economic Development Mr. Hauser addressed the State of the Airport on January 18, 2023

Executive Director's Report –Presented by Mr. Hauser – see attached.

Consultant's Report - Presented by Mrs. Newhouse - see attached.

Treasures Report – Presented by Mrs. Veatch – see attached.

Attorney's Report -

Mr. Craig spoke about the IN American Water Easement and how he is trying to setup a meeting with an Air National Guard Attorney to follow through with the Easement and to see if they see any issues.

#### Consideration and Discussion of New Business -

- A. Consideration for Approval Resolution 01-2023 Declaring Surplus Upon a motion by Mrs. Helman, seconded by Mr. Conley, and passed by unanimous vote, the Resolution 01-2023, were approved.
- B. Consideration for Approval Avigation Easement with Churchill Downs Upon a motion by Mr. Conley, seconded by Mr. Morris, and passed by unanimous vote, Avigation Easement with Churchill Downs, were approved.
- C. Consideration for Approval Thompson Hangar Lease- Upon a motion by Mrs. Helman seconded by Mr. Morris, and passed by unanimous vote, the Thompson Hangar Lease, were approved.
- D. Consideration for Approval Utility Easement with Joink LLC. Upon a motion by Mr. Morris, seconded by Mr. Wayt, and passed by unanimous vote, Utility Easement with Joink LLC, were approved.

Consideration and Discussion of Unfinished Business - None

Comments from the Public – Mrs. Brown talked about Airshow and ICAS. Mr. Thompson spoke about the price of AV Gas. Mr. Malavolti spoke on the Café business. Mr. Murray questioned the issues with the Airplanes being grounded. Mr. Creager spoke on the Maintenance Technicians working on pipes that froze after the week it was in the negative temperatures.

#### Board of Director's Comments - None

Upon a motion by Mr. Wayt, seconded by Mr. Morris, the meeting was adjourned at 8:29 a.m.

Danier Gonley, Secretary

#### Terre Haute Regional Airport

GOVERNMENTAL UNIT

AGENCY

# APV Register Batch - JANUARY 2023 MEETING

Installed by the Terre Haute Regional Airport-2019

governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.

(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

NOTES:(1) Use both sides of the form if needed, Signatures of

Page 1 of 3 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

		Installed by the Terre II	aute Regional Airport-2019			I I	Chack
Check Date	Vendor	Name of Claimant	Office  Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
11/01/2022	154	TERRE HAUTE REGIONAL	TRANSFER FROM	139522.30	139522,30	4214	2021 - RAINY DAY TRANSFER
12/30/2022	263	EPIC INSURANCE MIDWEST	LIABILITY INSURANCE	37051.63	37051.63	13856	GENERAL LIABILITY RENEWAL
12/30/2022	338	TERRE HAUTE AIRSHOW	PROMOTIONAL/MARKETIN	25000,00	25000.00	13857	2024 AIRSHOW MARKETING
12/30/2022	41	HEALTH RESOURCES, INC	GROUP INSURANCE	650,70	650,70	13858	DENTAL INSURANCE - ER PORTION
12/30/2022	177	CDI, INC.	SPECIAL PROJECTS	50616,00	50616.00	13859	SIDING PROJECT (BLDGS ON ST RD 42)
12/30/2022	312	GARMONG CONSTRUCTION	SPECIAL PROJECTS	785,60	785.60	13860	PRECONSTRUCTION MGMT & DESIGN
12/30/2022	286	THE CLEAN IT CREW ELITE	REIMBURSABLE	1905.00	1905,00	13895	MONTHLY CLEANING, BUILDING 2,
12/30/2022	169	CO-ALLIANCE	GASOLINE & DIESEL	1790.47	1790.47	13896	UNLEADED- 216.9 GAL
12/30/2022	16	BOOT CITY	PSO UNIFORMS	2156,82	2156.82	13897	SAMANTHA WINTER WEAR
12/30/2022	95	VIGO MACHINE SHOP INC.	GARAGE & MOTOR	162,00	162,00	13898	1/8" ANGLE ALUMINUM - 3X42X31-1/4
12/30/2022	254	IMPROVEMENTS BY FARR	BUILDING MAINTENANCE	450,00	450,00	13899	FRAMED WALL IN FAA BREAK ROOM
12/30/2022	134	CROSSROADS DOOR &	GATES & FENCING	122,69	122,69	13900	B101S PASSAGE LOCKSET
12/30/2022	86	SYCAMORE ENGINEERING,	BUILDING MAINTENANCE	2470,06	2470,06	13901	LIFELINE DRAIN ISSUE
12/30/2022	228	OSCAR W. LARSON COMPANY	FUEL FARM	4328,61	4328.61	13902	11' MAG PROBE, 2" FŁOAT, CLOCK
12/30/2022	20	CINTAS CORPORATION	MAINTENANCE UNIFORMS	900.26	900,26	13903	MAINTENANCE UNIFORMS
12/30/2022	39	GRIZZLY, INC.	GARAGE & MOTOR	559,31	559.31	13904	HARDWARE FOR SHOP
12/30/2022	92	VALLEY ELECTRIC SUPPLY	BUILDING MAINTENANCE	1343.50	1343.50	13905	T8 LED BULBS
12/30/2022	203	ADB SAFEGATE AMERICAS,	LIGHTING SUPPLIES -	1184.30	1184.30	13906	6.6A 30W T10 BULBS
12/30/2022	28	DUNCAN SUPPLY COMPANY,	BUILDING MAINTENANCE	381.34	381.34	13907	MODINE FAN- TURBINES
12/30/2022	224	MENARDS - SOUTH TERRE	BUILDING MAINTENANCE	1607.59	1607.59	13908	12' LVL
12/30/2022	62	MENARDS - NORTH TERRE	BUILDING MAINTENANCE	491.09	491.09	13909	VINYL WALLBASE, WALLBASE
12/30/2022	229	A-1 SANITATION	WASTE DISPOSAL	170,00	170.00	13910	MONTHLY PORTA-POT FEE
12/30/2022	73	PRO-TRADE TOOL & SUPPLY	BUILDING MAINTENANCE	254.90	254,90	13911	4PC PIVOT HEX HEADS
12/30/2022	212	NEWHOUSE & ASSOCIATES,	CONTRACT SERVICES -	29913,74	29913,74	13912	AIRPORT CONSULTING FEES FOR 2022
12/30/2022	255	HEF SERVICES	BUILDING MAINTENANCE	2976.00	2976.00	13913	TAXIWAY LIGHTING TROUBLESHOOT
12/30/2022	67	O'REILLY	GARAGE & MOTOR	640.13	640,13	13914	NGK SPARKPLUGS
12/30/2022	26	DONLEY SAFETY	ARFF GEAR	13025.00	13025,00	13915	3% AFFF FOAM
12/30/2022	211	CHAMPION EXTINGUISHER	FIRE SYSTEM	2320.26	2320.26	13916	FIRE EXTINGUISHER INSPECTIONS
12/30/2022	88	TABCO BUSINESS FORMS,	PROMOTIONAL/MARKETIN	5164.29	5164.29	13917	PROMOTIONAL ITEMS
12/30/2022	48	JOINK	INTERNET	199.00	199.00	13918	INTERNET- ACCT 31908
12/30/2022	158	CAHILL RENTAL & SALES	EQUIPMENT RENTAL	42.80	42.80	13919	FLOOR ROLLER RENTAL FAA
12/30/2022	140	KELSEY VEATCH	TRAVEL - ADMIN	108.59	108.59	13920	CAB TRAVEL ICAS
12/30/2022	331	DANIEL CONLEY	TRAVEL - ADMIN	72,50	72.50	1392	I ICAS TRAVEL REIMBURSEMENT
12/30/2022	43	JEFF HAUSER	TRAVEL - ADMIN	66,25	66.25	1392	ICAS TRAVEL REIMBURSEMENT
12/30/2022	18	TERRE HAUTE CHAMBER OF	PROMOTIONAL/MARKETIN	350.00	350,00	1392	TABLE SPONSOR
12/30/2022	322	GFC LEASING - OH	COPIER LEASE	297,58	297.58	1392	MONTHLY COPIER LEASE
12/30/2022	268	GUARDIAN FIRE SYSTEMS	FIRE SYSTEM	668.06	668,06	1392	FAA BREAKROOM WET CHEMICAL
12/30/2022	130	COMMERCIAL RADIO	RADIO REPAIRS - OPS	1379.50	1379.50	1392	6 ICOM RADIOS & EXTENSION FOR NEW
12/30/2022	335	RISSLER'S EXTREME ATV	GARAGE & MOTOR	25.52	25.52	1392	7 GASKET, FLOAT VALVE, OIL FILTER

### Terre Haute Regional Airport

GOVERNMENTAL UNIT

AGENCY

# APV Register Batch - JANUARY 2023 MEETING

Installed by the Terre Haute Regional Airport-2019

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.

(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Page 1 of 3 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

		installed by the Terre I	laute Regional Airport-2019			TICIEI I OIIII	NO. 364 (1997) APVREGISTER_SUM.FRX
Check Date	Vendor	Name of Claimant	Office  Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
11/01/2022	154	TERRE HAUTE REGIONAL	TRANSFER FROM	139522,30	139522,30	4214	2021 - RAINY DAY TRANSFER
12/30/2022	263	EPIC INSURANCE MIDWEST	LIABILITY INSURANCE	37051,63	37051.63	13856	GENERAL LIABILITY RENEWAL
12/30/2022	338	TERRE HAUTE AIRSHOW	PROMOTIONAL/MARKETIN	25000.00	25000,00	13857	2024 AIRSHOW MARKETING
12/30/2022	41	HEALTH RESOURCES, INC	GROUP INSURANCE	650.70	650,70	13858	DENTAL INSURANCE - ER PORTION
12/30/2022	177	CDI, INC.	SPECIAL PROJECTS	50616.00	50616,00	13859	SIDING PROJECT (BLDGS ON ST RD 42)
12/30/2022	312	GARMONG CONSTRUCTION	SPECIAL PROJECTS	785,60	785.60	13860	PRECONSTRUCTION MGMT & DESIGN
12/30/2022	286	THE CLEAN IT CREW ELITE	REIMBURSABLE	1905.00	1905.00	13895	MONTHLY CLEANING, BUILDING 2,
12/30/2022	169	CO-ALLIANCE	GASOLINE & DIESEL	1790,47	1790.47	13896	UNLEADED- 216.9 GAL
12/30/2022	16	BOOT CITY	PSO UNIFORMS	2156,82	2156.82	13897	SAMANTHA WINTER WEAR
12/30/2022	95	VIGO MACHINE SHOP INC.	GARAGE & MOTOR	162.00	162,00	13898	1/8" ANGLE ALUMINUM - 3X42X31-1/4
12/30/2022	254	IMPROVEMENTS BY FARR	BUILDING MAINTENANCE	450.00	450.00	13899	FRAMED WALL IN FAA BREAK ROOM
12/30/2022	134	CROSSROADS DOOR &	GATES & FENCING	122.69	122,69	13900	B101S PASSAGE LOCKSET
12/30/2022	86	SYCAMORE ENGINEERING,	BUILDING MAINTENANCE	2470.06	2470,06	13901	LIFELINE DRAIN ISSUE
12/30/2022	228	OSCAR W. LARSON COMPANY	FUEL FARM	4328,61	4328.61	13902	11' MAG PROBE, 2" FLOAT, CLOCK
12/30/2022	20	CINTAS CORPORATION	MAINTENANCE UNIFORMS	900.26	900.26	13903	MAINTENANCE UNIFORMS
12/30/2022	39	GRIZZLY, INC.	GARAGE & MOTOR	559.31	559.31	13904	HARDWARE FOR SHOP
12/30/2022	92	VALLEY ELECTRIC SUPPLY	BUILDING MAINTENANCE	1343,50	1343.50	13905	T8 LED BULBS
12/30/2022	203	ADB SAFEGATE AMERICAS,	LIGHTING SUPPLIES -	1184.30	1184.30	13906	6.6A 30W T10 BULBS
12/30/2022	28	DUNCAN SUPPLY COMPANY,	BUILDING MAINTENANCE	381.34	381.34	13907	MODINE FAN- TURBINES
12/30/2022	224	MENARDS - SOUTH TERRE	BUILDING MAINTENANCE	1607,59	1607,59	13908	12' LVL
12/30/2022	62	MENARDS - NORTH TERRE	BUILDING MAINTENANCE	491.09	491.09	13909	VINYL WALLBASE, WALLBASE
12/30/2022	229	A-1 SANITATION	WASTE DISPOSAL	170.00	170.00	13910	MONTHLY PORTA-POT FEE
12/30/2022	73	PRO-TRADE TOOL & SUPPLY	BUILDING MAINTENANCE	254,90	254.90	13911	4PC PIVOT HEX HEADS
12/30/2022	212	NEWHOUSE & ASSOCIATES,	CONTRACT SERVICES -	29913.74	29913,74	13912	AIRPORT CONSULTING FEES FOR 2022
12/30/2022	255	HEF SERVICES	BUILDING MAINTENANCE	2976,00	2976,00	13913	TAXIWAY LIGHTING TROUBLESHOOT
12/30/2022	67	O'REILLY	GARAGE & MOTOR	640,13	640.13	13914	NGK SPARKPLUGS
12/30/2022	26	DONLEY SAFETY	ARFF GEAR	13025.00	13025.00	13915	3% AFFF FOAM
12/30/2022	211	CHAMPION EXTINGUISHER	FIRE SYSTEM	2320.26	2320.26	13916	FIRE EXTINGUISHER INSPECTIONS
12/30/2022	88	TABCO BUSINESS FORMS,	PROMOTIONAL/MARKETIN	5164,29	5164.29	13917	PROMOTIONAL ITEMS
12/30/2022	48	JOINK	INTERNET	199.00	199.00	13918	INTERNET- ACCT 31908
12/30/2022	158	CAHILL RENTAL & SALES	EQUIPMENT RENTAL	42.80	42.80	13919	FLOOR ROLLER RENTAL FAA
12/30/2022	140	KELSEY VEATCH	TRAVEL - ADMIN	108.59	108,59	13920	CAB TRAVEL ICAS
12/30/2022	331	DANIEL CONLEY	TRAVEL - ADMIN	72.50	72.50	13921	ICAS TRAVEL REIMBURSEMENT
12/30/2022	43	JEFF HAUSER	TRAVEL - ADMIN	66.25	66,25	13922	ICAS TRAVEL REIMBURSEMENT
12/30/2022	18	TERRE HAUTE CHAMBER OF	PROMOTIONAL/MARKETIN	350.00	350,00	13923	TABLE SPONSOR
12/30/2022	322	GFC LEASING - OH	COPIER LEASE	297.58	297.58	13924	MONTHLY COPIER LEASE
12/30/2022	268	GUARDIAN FIRE SYSTEMS	FIRE SYSTEM	668.06	668.06	13925	FAA BREAKROOM WET CHEMICAL
12/30/2022	130	COMMERCIAL RADIO	RADIO REPAIRS - OPS	1379.50	1379.50	13926	ICOM RADIOS & EXTENSION FOR NEW
12/30/2022	335	RISSLER'S EXTREME ATV	GARAGE & MOTOR	25.52	25.52	13927	GASKET, FLOAT VALVE, OIL FILTER
	A						

**Terre Haute Regional Airport** 

GOVERNMENTAL UNIT

AGENCY

NOTES:(1) Use both sides of the form if needed, Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.

(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Page

2 of

3 Pages

Installed by the Terre Haute Regional Airport-2019

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

		mistaned by the rene r	aute Regional Airport-2019			JIIO GITT GITT	No. 364 (1997) APVREGISTER_SUM.FRX
Check Date	Vendor	Name of Claimant	Office  Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
12/30/2022			BUILDING MAINTENANCE	4.00	4.00	13928	LABOR ON LOCKS
12/30/2022		HOSPICE/VNA OF THE	BUSINESS EXP &	1500.00	1500.00	13929	GOLD SPONSORSHIP
12/30/2022		AVIATION INDIANA	DUES & SUBSCRIPTIONS	815.00	815,00	13930	AI ANNUAL MEMBERSHIP
12/30/2022		SACKRIDER TECHNOLOGY	OFFICE & COMPUTER	1669.96	1669.96	13931	BACKUP SERVER BATTERY
12/30/2022		AIRGAS USA, LLC	GARAGE & MOTOR	10,97	10.97	13932	LINER FOR WELDER
12/30/2022		ASSA ABLOY ENTRANCE	BUILDING MAINTENANCE	11954.00	11954.00	13933	BUSINESS CENTER SLIDING DOORS
01/11/2023		AEROSIMPLE LLC	DUES & SUBSCRIPTIONS	6000.00	6000.00	13935	AIRPORT OPERATIONS PLATFORM
01/11/2023	20		MAINTENANCE UNIFORMS	307.17	307.17	13936	MAINTENANCE UNIFORMS
01/11/2023		COMMERCIAL RADIO	PSO RADIO	1298.20	1298.20	13937	MOUNTING BRACKETS, DC CABLE,
01/11/2023		COPPER BAR	PROMOTIONAL/MARKETIN	685.00	685.00	13938	TENANT CHRISTMAS MEETING - ROOM
01/11/2023	134		BUILDING MAINTENANCE	193.00	193,00	13939	FALCON SC81A CLOSER
01/11/2023		FIRST FINANCIAL BANK	TIF - BOND PAYMENT	179576.69	179576,69	13940	TIF CONSTRUCTION PRINCIPAL
01/11/2023	322		COPIER LEASE	0.11	0,11	13941	OVERAGES-COLOR PRINT
01/11/2023		HEALTH RESOURCES, INC	GROUP INSURANCE	650,70	650,70	13942	DENTAL INSURANCE - ER PORTION
01/11/2023		MENARDS - SOUTH TERRE	BUILDING MAINTENANCE	116,04	116.04	13943	DRYWALL SCREWS, NIPPLES,
01/11/2023		SIGN CENTER	BUILDING MAINTENANCE	1404.00	1404.00	13944	2, 72"X33" SIGNS
11/01/2022	, , , ,	VISION SERVICE PLAN	GROUP INSURANCE	12.83	12.83	M4215	VISION INSURANCE - ER PORTION
11/11/2022	1600	GROSS PAYROLL	EXECUTIVE DIRECTOR	32177.77	32177.77	M4216	WAGES - PAYROLL CK DATE 11/11/22
11/11/2022		NET WAGES	PAYROLL EXPENSES	18457.10	18457.10	M4217	NET WAGES - PAYROLL CK DATE
11/11/2022		PAYCHEX	PAYROLL EXPENSES	224.31	224.31	M4218	PAYROLL PROCESSING FEES
11/11/2022			PAYROLL EXPENSES	7017.12	7017.12	M4219	FICA - PAYROLL CK DATE 11/11/22
11/11/2022		INDIANA DEPARTMENT OF	PAYROLL EXPENSES	1384.50	1384.50	M4220	STATE - PAYROLL CK DATE 11/11/22
11/11/2022		INDIANA CENTRAL	PAYROLL EXPENSES	655,96	655.96	M4221	GARNISHMENTS - PAYROLL CK DATE
11/11/2022		INPRS	PAYROLL EXPENSES	3876.52	3876.52	M4222	PERF EE, ER & ADDITIONAL
11/11/2022		HEALTH SAVINGS ACCOUNT	PAYROLL EXPENSES	365.00	365.00	M4223	HSA EE & ER - PAYROLL CK DATE
11/25/2022		GROSS PAYROLL	EXECUTIVE DIRECTOR	32122.80	32122.80	M4224	WAGES - PAYROLL CK DATE 11/25/22
11/25/2022		NET WAGES	PAYROLL EXPENSES	18184.13	18184.13	M4225	NET WAGES - PAYROLL CK DATE
11/25/2022	_	PAYCHEX	PAYROLL EXPENSES	164.31	164.31	M4226	PAYROLL PROCESSING FEES
11/25/2022	-	INTERNAL REVENUE SERVICE	PAYROLL EXPENSES	6876.67	6876.67	M4227	FICA - PAYROLL CK DATE 11/25/22
11/25/2022	1	INDIANA DEPARTMENT OF	PAYROLL EXPENSES	1363.95	1363.95	M4228	STATE - PAYROLL CK DATE 11/25/22
11/25/2022	124	INDIANA CENTRAL	PAYROLL EXPENSES	668.74	668.74	M4229	GARNISHMENTS - PAYROLL CK DATE
11/25/2022	-	INPRS	PAYROLL EXPENSES	3816.07	3816.07	M4230	PERF EE, ER, & ADDITIONAL
11/25/2022	<b>!</b>	HEALTH SAVINGS ACCOUNT	PAYROLL EXPENSES	365.00	365.00	M4231	HSA EE & ER
11/29/2022	-	PRINCIPAL LIFE INSURANCE	GROUP INSURANCE	325.25	325.25	M4232	LIFE INSURANCE - ER PORTION
11/21/2022		PAYCHEX	PAYROLL PROCESSING	269.00	269.00	M4233	TIME & ATTENDANCE MONTHLY FEE
12/10/2022	_	REPUBLIC SERVICES #694	WASTE DISPOSAL	1021.27	1021.27	M4235	8 CU. YD WASTE CONTAINER
12/20/2022		DUKE ENERGY	ELECTRIC - UTILITY	12128:21	12128.21	M4237	ELECTRIC-16 ACCTS
12/14/2022	-	CITY OF TERRE HAUTE	REIMBURSABLE	423.90	423.90	M4238	SEWER- ACCT 3576
		VERIZON WIRELESS	TELEPHONE	168.55	168.55	M4239	PSO PHONE & IPAD SERVICE X4

**Terre Haute Regional Airport** 

GOVERNMENTAL UNIT

AGENCY

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.

(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Page

3 of

3 Pages

Installed by the Terre Haute Regional Airport-2019 General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office  Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
12/27/2022	44	INDIANA AMERICAN WATER	WATER - UTILITY	408,60	408.60	M4240	WATER- ACCT 4969
12/13/2022	44	INDIANA AMERICAN WATER	REIMBURSABLE	1061,16	1061.16	M4241	WATER- ACCT 5864
12/05/2022	44	INDIANA AMERICAN WATER	WATER - UTILITY	73,45	73,45	M4242	WATER- ACCT 4499
12/19/2022	93	VECTREN	GAS - UTILITY	3850,05	3850.05	M4243	GAS- 5 ACCTS
12/20/2022	121	PAYCHEX	PAYROLL PROCESSING	267.50	267.50	M4244	TIME & ATTENDANCE MONTHLY FEES
01/10/2023	65	NEOPOST USA INC.	POSTAGE & LEASE	318.13	318.13	M4277	POSTAGE MACHINE QUARTERLY FEE
12/30/2022	35	FIRST FINANCIAL BANK	PROF DEV - OPS	3990.03	3990,03	M4283	EMILIA VET VISIT
12/01/2022	96	VISION SERVICE PLAN	GROUP INSURANCE	77.77	77.77	M4288	VISION INSURANCE - EE PORTION
12/01/2022	4	ANTHEM BLUE CROSS BLUE	GROUP INSURANCE	7827,67	7827,67	M4289	HEALTH INSURANCE - ER PORTION
12/01/2022	1	AFLAC	PAYROLL EXPENSES	309,96	309.96	M4290	ADDITIONAL INSURANCE - EE PAID
12/29/2022	216	PRINCIPAL LIFE INSURANCE	GROUP INSURANCE	413,37	413.37	M4291	LIFE INSURANCE - ER PORTION
01/03/2023	48	JOINK	INTERNET	176.75	176,75	M4294	INTERNET
01/10/2023	46	JOHN DEERE FINANCIAL	BUILDING MAINTENANCE	95,86	95,86	M4295	PAINT & TARP
01/09/2023	44	INDIANA AMERICAN WATER	WATER - UTILITY	914.16	914.16	M4300	WATER- ACCT 7845
01/10/2023	90	TERMINIX	PEST CONTROL	84,00	84.00	M4301	PEST CONTROL- MONTHLY
01/09/2023	79	REPUBLIC SERVICES #694	WASTE DISPOSAL	1015.57	1015.57	M4304	8 CU. YD CONTAINER
01/01/2023	1	AFLAC	PAYROLL EXPENSES	464.94	464.94	M4307	ADDITIONAL INSURANCE - EE PAID
		Checks: 0- 13944		700756,16	700756.16		

	Fiscal Officer
А	LLOWANCE OF ACCOUNTS PAYABLE VOUCHERS
1	Terre Haute Regional Airport
f \$700756.16 ated this da	y of January
3 Junear	Prirrie Delman
all they	2M Mores
esco	



# Terre Haute Regional Airport Director's Report from Jeff Hauser 11 January 2023

- 1. Work on the front four hangars is complete. This has enhanced the appearance of the airport as you drive along State Road 42. Several positive comments about the appearance.
- 2. We are in the planning stages for a State of the Airport event (18 January 2023) along with rolling out the new Fire Truck.
- 3. 2024 Airshow The next Terre Haute Airshow is scheduled for 1-2 June 2024. The Blue Angels will highlight the event.
- 4. Thanks to our maintenance and operations departments for the great work during Christmas week. We had a few busted pipes, as well as heating, gates and airfield lighting issues.
- 5. Upcoming Conferences –

# 2023 Conferences and Trade Shows

(Please let me know your interest and/or I will ask pending your expertise)

# We will have the 2023 schedule updated and posted for the December Board meeting

January 8-12, 2023	Maui, Hl
February 6-8, 2023	Fort Lauderdale, FL
March 1-3, 2023	Anaheim, CA
March 21-22, 2023	Washington, DC
April 18-20	Atlanta, GA
June 3-5, 2023	Denver, CO
July 28-30, 2023	Dubuque, IA
September 4-6	Toronto Canada
October 17-19	Las Vegas
December 4-7	Las Vegas
	February 6-8, 2023 March 1-3, 2023 March 21-22, 2023 <b>April 18-20</b> June 3-5, 2023 July 28-30, 2023 September 4-6 October 17-19



#### Newhouse and Associates, LLC

14152 Jamie Drive Carmel, IN 46033 Phone: 317-669-2662

E-Mail: Monica@Newhouse.Associates Web: www.Newhouse.Associates

To:

Jeff Hauser, Executive Director

From:

Monica R. Newhouse-Rodriguez

CC:

Date:

January 9, 2023

Re:

Terre Haute Regional Airport

General Consultancy Report

# Memorandum

#### **GENERAL**

#### General

- Preparing FAA Application for BIL Funding Airfield Improvements and ARFF Station Renovation
  - RSA Work will be pushed out needs FAA Region review
  - RSA Alternatives Analysis reviewed and getting updated cost estimates
- Preparing Annual FAA DBE reporting
  - Still awaiting one contractor response

# TERRE HAUTE REGIONAL AIRPORT STRATEGIC PLAN

#### **Final Document**

Final Document delivered in February.

Page: 1

Installed by the Terre Haute Regional Airport-2019

0.00 0.00 0.00 0.00 -163998.77 2138407.05 Date: 01/10/2023 03:54:56 CURRENT BALANCE 0.00 1720.02 2302405.82 **FUNDACCOUNTS.FRX** 554941.05 -163998.77 231087.41 542052.80 3697.61 549173.45 419733.48 0.00 0.00 0.00 0.00 0.00 0.00 507874.30 0.00 0.00 0.00 0.00 0.00 0.00 64933.72 507874.30 DISBURSED 75311.85 367628.73 0.00 0.00 0.00 0.00 0.00 0.00 0.00 243836.83 0.00 0.00 0.00 0.00 22.79 64300.57 243836.83 REVENUE 39991.17 139522.30 0.00 0.00 0.00 0.00 2402444.52 0.00 -163998.77 0.00 542052.80 554918.26 4330.76 2566443.29 -163998.77 BALANCE BEG 484963.00 231087.41 1720.02 OF MONTH 747371.04 From 11/01/2022 Thru 11/30/2022 **Grouped By Bank Number** Ordered By Fund Number 0.00 0.00 0.00 0.00 0.00 0.00 911713.19 4027264.11 ξ 9179.64 361309.50 DISBURSED 4008734.50 18529.61 18529.61 2486532.17 240000.00 Fund Report All Funds 0.00 0.00 0.00 0.00 0.00 3613390.47 0.00 396.61 63395.89 63395.89 REVENUE Ţ 139522.30 40799.88 434801.87 911993.41 3549994.58 2022480.51 0.00 0.00 0.00 0.00 0.00 BALANCE BEG OF YEAR 2761145.74 -208865.05 -208865.05 2552280.69 0.00 468560.43 3417.39 549651.15 199467.17 554544.44 883785.14 1720.02 GENERAL OPERATING FUND FEDERAL PROJECTS (AIP) 350 TIF CONSTRUCTION LOAN COVID-19 AIRPORT GRANT **CUMULATIVE BUILDING** LEVY EXCESS FUND FED PROJ - AIP #44 FED PROJ - AIP #46 FED PROJ - AIP #47 \*\*\* GRAND TOTAL \*\*\* SubTotal Bank Number 2 SubTotal Bank Number 3 SubTotal Bank Number 1 FAA HOLDINGS RAINY DAY \*\*Bank Number 3 PAYROLL \*\*Bank Number 2 \*\*Bank Number 1 **FUND TITLE** 200 100 208 908 400 444 447 175 200 300 150

Page:

Date: 01/10/2023 03:52:34 PM

APPRACCOUNTS.FRX

Installed by the Terre Haute Regional Airport-2019

Appropriation Report

Only Appropriated Accounts

Check Date From 11/01/2022 Thru 11/30/2022 Grouped By Fund Number, Category Ordered By Appropriation

"LEFT
UNEXPEND %
UNENCUM L BAL
LIQ NOT TD EXP-YTD EXP FWD
EXP-YTD
ENCUM EXP-MTD
ENCUM
ADDL/ADJ
TRANSFRD
CURRENT
FORWARDED
TITLE

APPROP TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	EXP FWD	BAL	BAL	
**Eund Number 100											
										:	9
**Category 1			9	9	0.00	9849.38	118192.56	0.00	9849.44		,69.7
100001100.000 EXECUTIVE DIRECTOR	0.00	128042.00	0.00	00.0	000	יייטיי	0.00	0.00	22000.00	22000.00	100.00
100001101.000 PART TIME/SEASONAL	0.00	22000.00	0.00	0.00	90.0	000	35336.60	00:00	29663.40	29663.40	45.63°
100001102.000 FACILITIES MANAGER	0.00	65000.00	0.00	0.00	00:0	9 6		00.00	0.00	0.00	***
100001103.000 OPERATIONS FOREMAN	00.00	0.00	0.00	0.00	0.00	9 6	000	0.00	0.00	0.00	-
100001104,000 OPERATIONS MECHANIC	0.00	0.00	0.00	0.00	0.00	0.00	237856 44	0.00	24604.56	24604.56	9.37
100001105.000 OPS TECHS - AIRFIELD	0.00	262461.00	0.00	0.00	0.00	1420030	100063 24	0.00	15769.79	15769.79	7.30°
100001106,000 OPS TECHS - SECURITY	0.00	215733.00	0.00	0.00	0.00	745330	13505551 140551	0.00	7461.40	7461.40	7.69°
100001107.000 DIRECTOR AIRPORT	00:00	97010.00	0.00	0.00	00'0	1462.30	60400 00	00.0	4900.00	4900.00	7.53
100001108 000 FINANCE MANAGER	00:00	65000.00	0.00	0.00	0.00	5000.00	90100.00	000	3153.92	3153.92	52.56
400004409 000 AREF INCENTIVE PAY	0.00	6000.00	0.00	0.00	0.00	153.84	2046.00	000	1100 00	1100.00	44.00
SENSE CONTRACTOR OF THE PROPERTY OF THE PROPER	0.00	2500.00	00.0	0.00	0.00	0.00	1400.00	00.0	4761 69	4761.69	68.02
100001110.000 DOMAN INC. TOPS AIRFIELD	0.00	7000.00	0.00	0.00	0.00	182.41	2238.31	6.0	7882 BE	7882.86	52.55
100001 LOS OF CALLES OF SECURITY	0.00	15000.00	0.00	0.00	0.00	0.00	7117.14	00.0	42247 43	42247 13	21.24
100001121.000 OVERLIME - OI OCCO.	0.00	57500.00	0.00	0.00	0.00	3261.06	45282.87	0.00	12611.13	2400 64	24 350
100001130.000 SOCIAL SECONI	000	14000.00	0.00	0.00	0.00	762.68	10590.49	0.00	3409.51	0.0000	
100001131.000 MEDICARE	865	20000000	0.00	0.00	0.00	0.00	627.30	0.00	19372.70	193/2./0	30.00
100001132.000 UNEMPLOYMENT INSURANCE	0.00	20000.00		000	0.00	0.00	15902.00	0.00	9098.00	9098.00	36.39
100001133.000 WORKER'S COMP INSURANCE	0.00	25000.00	0.00		00 0	10325.65	125930.11	0.00	84069.89	84069.89	40.03
100001134.000 GROUP INSURANCE		210000.00	0.00	00:0	90.0	0.00	10020.00	0.00	3480.00	3480.00	25.77°
100001135.000 H.S.A EMPLOYER CONTRIBUTION		13500.00	0.00	90:0	00.0	5913.27	82215.33	0.00	17784.67	17784.67	17.78
100001136.000 PERF	0.00	100000.00	0.00	0.00	000	000	6075.00	0.00	425.00	425.00	6.53%
100001137.000 CELL STIPEND	0.00	6500.00	0.00	0.00	0.00	000	338 00	0.00	662.00	662.00	66.20%
100001140,000 EMPLOYEE SCREENING	0.00	1000.00	0.00	0.00	0.00	20.00	7187 82	0.00	-1187.82	-1187.82	-19.79
100001141.000 PAYROLL PROCESSING FEES	0.00	6000.00	0.00	0.00	00:0	70'/60	70'1011		77 01000	700470 44	20 040
SubTotal Category 1	0.00	1339246.00	00:00	0.00	0.00	74895.22	1058767.86	0.00	280478.14	700410.14	F0.54.
**Category 2						;		ć	4258 95	4258.95	70.98
NIMON - SELIDER STILLE STILL STATES	0.00	6000.00	00.0	0.00	0.00	336.18	CU.T47.F	3	200 45	436 AE	27 290
100001200.000 Orrige Solida Obe	0.00	500.00	0.00	0.00	0.00	14.95	363.54		130.40	1000	
100001201.000 OFFICE SUFFICES - OFS		טטטטט	0.00	0.00	0.00	19.99	308.87		191.13	51.T8T	30.22
100001202.000 OFFICE SUPPLIES - OPS	00.0	00000		00.0	0.00	31.07	935.85	0.00	1064.15	1064.15	53.20
100001203.000 SAFETY SUPPLIES	0.00	2000.00	000	00 0	00.0	3315.90	52054.12	0.00	7945.88	7945.88	13.24
100001210.000 GASOLINE & DIESEL	0.00	60000.00	00.0	900	000	0.00	212.25	0.00	2787.75	27.15	92.92
100001211.000 OIL	0.00	3000.00	0.00	?	,	1					

Installed by the Terre Haute Regional Airport-2019

Date: 01/10/2023 03:52:34 PM APPRACCOUNTS FRX

Appropriation Report

	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	"LEFT
APPROP TITLE	and which				6	79.98	5035.55	0.00	2964.45	2964.45	37.05
100001212.000 TIRES	0.00	8000.00	0.00	0.00	5000	00.0	0.00	0.00	4000.00	4000.00	100.00
100001213,000 ARFF GEAR	0.00	4000.00	0.00	0.00	9 6	1859 24	35660.11	0.00	19339.89	19339.89	35.16
100001214.000 GARAGE & MOTOR	0.00	55000.00	0.00	0.00	00.0	000	4483.35	0.00	-483.35	-483.35	-12.08
100001215.000 PUBLIC SAFETY & EQUIP.	0.00	4000.00	0.00	0.00	8 6	00.0	0.00	0.00	00.0	0.00	-
100001216.000 ARFF VEHICLES	0.00	0.00	0.00	0.00	0.00	2625.67	118010.52	0.00	31989.48	31989.48	21.32
100001230.000 BUILDING MAINTENANCE	0.00	150000.00	0.00	0.00	900	240 13	22299.28	0.00	17700.72	17700.72	44.25
100001232.000 GROUNDS MAINTENANCE	0.00	40000.00	0.00	0.00	0.00	0.00	1224.58	0.00	1775.42	1775.42	59.18
100001233.000 JANITORIAL SUPPLIES &	0.00	3000.00	0.00	0.00	0.00	00.0	1014.41	0.00	1485.59	1485.59	59.42
100001234,000 TOOLS	0.00	2500.00	0.00	0.00	0.00	000	36000.00	0.00	89000.00	89000.00	71.20
100001235.000 BITUMINOUS	0.00	125000.00	0.00	0.00	0.00	00.0	179821.49	0.00	-134821.49	-134821.49	
100001236.000 AIRFIELD PAINT & SUPPLIES	0.00	45000.00	0.00	0.00	0.00	0.00	7109 33	0.00	2890.67	2890.67	28.90
100001237,000 MAINTENANCE UNIFORMS	00'0	10000.00	0.00	0.00	0.00	0.026	26478 87	0.00	-1478.82	-1478.82	-5.91
100001238,000 UREA, SAND & DEICING	0.00	25000.00	0.00	0.00	0.00	00.0	03758 44	0.00	-63758.41	-63758.41	044
100001239 000 LIGHTING SUPPLIES - AIRFIELD	0.00	30000.00	0.00	0.00	0.00	00:0	3488 90	0.00	6511.10	6511.10	65.11
100001240 000 FUEL FARM MAINTENANCE	0.00	10000.00	0.00	0.00	0.00	265.00	1036 73	00:0	463.27	463.27	30.88
400001241 000 BOTTLED GAS	0.00	1500.00	0.00	0.00	0.00	0.00	1036.13		400.00	400.00	80.00
100001241:000 ECTION OF THE COMPLIANCE	0.00	500.00	0.00	0.00	0.00	0.00	100.00	80.0	1799 50	1799.50	89.97
TOUGHT TO THE TIME STILL BY THE	0.00	2000.00	0.00	00.0	0.00	0.00	200.50	0.00	30.00	35 361	
100001243.000 LIGHTING SOFTEEN	00.0	5000.00	0.00	0.00	0.00	750.00	4674.64	0.00	323.30	708 00	25 AA
100001245,000 GATES & FENCING	0.00	2000.00	0.00	0.00	0.00	0.00	1291.01	0.00	7.08.39	(ec.00)	
100001250.000 1550 0001		00 001701	o o	0.00	0.00	10028.81	597303.31	00.0	-2803.31	-2803.31	-0.47
SubTotal Category 2	00.00	594500.00	00.0								
**Category 3				d	00.0	405.00	10193.13	0.00	-193.13	-193.13	-1.93%
100001300.000 FIRE SYSTEM INSPECTIONS	0.00	10000.00	0.00	0.0	00 0	1520.00	16837.34	0.00	3162.66	3162.66	15.81
100001301.000 JANITORIAL SERVICES	0.00	20000.00	0.00	00:0	00 0	0.00	2628.00	0.00	1872.00	1872.00	41.60°
100001302.000 ARFF TRAINING - OPS AIRFIELD	0.00	4500.00	0.00	06:0	00.0	0.00	4699.03	0.00	5300.97	5300.97	53.00
100001303.000 PROFESSIONAL DEVELOPMENT	0.00	10000.00	0.00	8 6	000	0.00	9856.33	0.00	-8356,33	-8356,33	
100001304,000 PROF DEV - OPS SECURITY	0.00	1500.00	0.00	00.0	000	1290.00	5033.66	0.00	-3533.66	-3533.66	****
100001305.000 PROF DEV - OPS AIRFIELD	0.00	1500.00	0.00	0.00	00.0	000	2880.00	0.00	17120.00	17120.00	85.60
100001306.000 CONTRACT SERVICES	0.00	20000.00	0.00	0.00	0.00	000	00-0	0.00	15000.00	15000.00	100.00
100001307.000 AUDIT EXPENSES	0.00	15000.00	0.00	0.00	0.00	0.00	1136 00	0.00	1864.00	1864.00	62.13
100001308.000 PEST CONTROL	0.00	3000.00	0.00	0.00	0.00	00.40	22987.43	0.00	27012.57	27012.57	54.02
100001309.000 CONTRACT SERVICES -	0.00	50000.00	0.00	0.00	90.9 90.0	2000 2000 2000 2000 2000 2000 2000 200	8836.11	0,00	9163.89	9163.89	50.91
100001310.000 CONTRACT SERVICES - LEGAL	0.00	18000.00	0.00	0.00	9.0	000	10439.99	0.00	439.99	439.99	4.39
100001311.000 COMPUTER SOFTWARE	0.00	10000.00	0.00	000	00 0	681.09	5861.09	0.00	1638.91	1638.91	21.85
100001313.000 IT SERVICES/CONSULTING	0.00	7500.00	0.00	000		000	11979.50	0.00	38020.50	38020.50	76.04
100001314.000 BUSINESS EXP & DEVELOPMENT	00:0	50000.00	0.00	00:0	200						

Installed by the Terre Haute Regional Airport-2019

Date: 01/10/2023 03:52:34 PM Page:

APPRACCOUNTS FRX

Appropriation Report

		i i	0 0 0 0 0	-	MI CN	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
APPROP TITLE	FORWARDED	CURRENI	KANSFRD	ADDECADO						90 007	10000
	6	100 00	0.00	0.00	0.00	00'0	0.00	0.00	100.00	100.00	100.001
100001315.000 CREDIT CARD FEES	000	90,000		0.00	0.00	00'0	1133.31	0.00	866.69	866.69	43.33
100001320,000 POSTAGE & LEASE	0.00	2000.00	90.0		00.00	678.50	6711.13	0.00	2288.87	2288.87	25.43
100001321.000 TELEPHONE	0.00	9000.00	0.00	9 6	000	199.00	2467.39	0.00	32.61	32.61	1.30
100001322.000 INTERNET	00.0	2500.00	0.00	0.0	66.0	127 46	1234.59	0.00	265.41	265.41	17.69
100001323.000 CABLE	0.00	1500.00	0.00	0.00	90.0	39 3300	20492 25	0.00	19507.75	19507.75	48.76
100001324,000 TRAVEL - ADMIN	0.00	40000.00	0.00	0.00	0.00	3503.30	2476 43	0.00	-976.43	-976.43	-65.09
100001325.000 TRAVEL - OPS SAFETY/SECURITY	0.00	1500.00	0.00	0.00	0.00	05.40	1798.77	0.00	3201.23	3201.23	64.02
100001326.000 TRAVEL - OPS AIRFIELD	0.00	9000.00	0.00	0.00	000	405.09	3137.72	0.00	1362.28	1362.28	30.27
100001327.000 COPIER LEASE	0.00	4500.00	0,00	0.00	0.0	00.00	000	0.00	300.00	300.00	100.001
100001328.000 LEGAL PUBLICATIONS	0.00	300.00	0.00	0.00	0.00	45020 00	46929 21	0.00	28070.79	28070.79	37.42
100001330.000 PROMOTIONAL/MARKETING	0.00	75000.00	0.00	0.00	0.00	13020.00	10000	00 6	56122.52	56122.52	46.76
100001340.000 LIABILITY INSURANCE	0.00	120000.00	0.00	0.00	0.00	0.00	03077.40	000	-2644.37	-2644.37	-29.38
100001350 000 WASTE DISPOSAL	00'0	9000.00	0.00	0.00	0.00	1266.30	1049.93		3686 11	3686.11	24.57
400004354 000 WATER - UTILITY	0.00	15000.00	00.0	0.00	0.00	1147.92	11313.89	0.00	5003 47	5003 47	-7 140
ADDROGATE ON ELECTRIC - LITELITY	0.00	70000.00	0.00	0.00	0.00	6312.50	75003.47	0.00	11.0005.47	7558 54	.41 99°
10000 1352,000 EEE 01137 - 011311	0.00	18000.00	0.00	0.00	0.00	934.83	25558.54	0.00	-/ 556.54	4 000.0	20.00
100001353.000 GAS - 0.11.11	000	4500.00	0.00	0.00	0.00	276.20	2981.48	0.00	1518.52	26.81cT	47.00
100001354.000 SEWER - UILLIY	90:0	00 000	000	00.0	0.00	0.00	1987.00	0.00	13.00	13.00	0.65
100001360.000 PSO RADIO	0.60	2000.00	600	00 0	0.00	0.00	2368.65	00.0	1631.35	1631.35	
100001361.000 RADIO REPAIRS - OPS AIRFIELD	0.00	4000.00	9.6	00.0	00 0	0.00	1216.21	0.00	283.79	283.79	18.91
100001370.000 EQUIPMENT RENTAL	0.00	1500.00	0.00	0.00	9 6	000	67.50	0.00	182.50	182.50	73.00%
100001380.000 BANK SERVICE FEES / CHARGES	0.00	250.00	0.00	0.00	90.0	439 83	3397 23	0.00	3602.77	3602.77	51.46
100001381.000 DUES & SUBSCRIPTIONS	0.00	7000.00	0.00	0.00	0.00	55.55	2457.00	0.00	-957.00	-957.00	-63.80
100001382.000 INSPECTIONS & LICENSE FEES	0.00	1500.00	0.00	0.00	0.00	90.0	000	00	5000.00	5000.00	100.00
100001383.000 MISC EXPENSES	0.00	5000.00	0.00	0.00	0.00	900	200				ŧ
SubTotal Category 3	00'0	620150.00	0:00	0.00	00:00	38290.49	401621.23	0.00	218528.77	218528.77	35.23
**Category 4						c c	10 2233	00 0	323.79	323.79	5.39
100001400.000 FURNITURE & FIXTURES	0.00	6000.00	0.00	0.00	0.00	0.00	3070.21		3849.91	3849.91	76.99
100001401.000 OFFICE & COMPUTER EQUIP	0.00	5000.00	0.00	0.00	0.00	0.00	60.061	8.00	F32 00	532 00	
400001402 000 TELEPHONE SYSTEM	0.00	2000.00	0.00	0.00	0.00	0.00	1468.00	0.00	332.00	00.400	
TOO BOTTON	0.00	50000.00	00.0	0.00	00.00	0.00	15667.00	0.00	24555.00	2000	
STORI OGG I VIJERO GOG FORFIGGE	0.00	240000.00	00'0	0.00	0.00	96834.05	169951.53	0.00	70048.47	70048.47	
Acceptants one EED PROJEKP - LOCAL MATCH	0.00	8500.00	00.0	0.00	0.00	0.00	2508.26	0.00	5991./4	4 / T 660	10.43
	00.0	344500 00	0.00	0.00	0.00	96834.05	196421.09	0.00	115078.91	115078.91	36.94
SubTotal Category 4	000										
**Category 5			· ·	0	000	2571.75	28086.54	0.00	2913.46	2913.46	9.39
100001500.000 T-HANGAR LOAN	0.00	31000.00	0.00	20.0	2		1				

Installed by the Terre Haute Regional Airport-2019

Appropriation Report

4	35 PM	INTS FRX
Page:	Date: 01/10/2023 03:52:35 PM	APPRACCOUNTS FRX

	Ğ	COPWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
APPROP IIILE		0.00	6500.00	0.00	00:00	0.00	494.16	5638.47	0.00	861.53	861.53	13.25°
100001501:000 INTENESS EXPENSES	ENSES	0.00	62000.00	0.00	0.00	0.00	4991.95	59171.37	2000	20.0407		
		000	99500.00	0.00	0.00	0.00	8057.86	92896.38	0.00	6603.62	6603.62	6.63
Sub lotal Category 5		0.00	2964896.00	0.00	00:00	0.00	228106.43	2347009.87	0.00	617886.13	617886.13	20.84:
**Fund Number 150												
**Category 4	ODO JECTS	0.00	240000.00	0.00	0.00	0.00	75311.85	240000.00	0.00	0.00	0.00	0.00%
150001400.000 KAINY DAT SPECIAL TRUSECTS	- LAGGE			COC	000	00:0	75311.85	240000.00	0.00	00:0	0.00	0.00
SubTotal Category 4		0.00	240000.00	0.00	900		20 77027	00 000000	0.00	0.00	00.0	0.00
SubTotal Fund Number 150		0.00	240000.00	0.00	0.00	0.00	68.1160/	24000000				
**Fund Number 200												
**Category 4		6	00000	00 0	0.00	0.00	0.00	0.00	0.00	20000.00	20000.00 100.000	100.00
200001400.000 CAPITAL EXP-BUILDING	O N	000	20000.00	0.00	0.00	0.00	0.00	9179.64	0.00	10820.36	10820.36	54.10.
200001410.000 CAPITAL					000	00.0	0.00	9179.64	00.0	30820.36	30820.36	77.05
SubTotal Category 4		0.00	40000.00	0.00	000		000	9179.64	0.00	30820.36	30820.36	77.05
SubTotal Fund Number 200		0.00	40000.00	0.00	000	00.0	900	2502489 54	0.00	648706.49	648706.49	19.99
*** GRAND TOTAL ***		0.00	3244896.00	0.00	0.00	0.00	303410.20	250000				

Page: 1

# Revenue Report

#### All Revenue

### Post Date From 11/01/2022 Thru 11/30/2022 Grouped By Fund Number Ordered By Revenue

Date: 01/10/2023 03:55:11 PM REVENUEACCOUNTS.FRX

User ID: KELSEY

REVENUE	TITLE GL#	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
Fund Number			
	PROPERTY TAXES	0.00	804607.29
00110.000	LICENSE EXCISE TAX REVENUE	0.00	52962.11
00111.000		0.00	15958.19
00112.000	F.I.T REVENUE C.V.E.T REVENUE	0.00	6607.12
00113.000		23295.67	277259.37
00114.000	CAGIT	0.00	0.00
100115.000	CAGIT PTRC	275.00	87443.80
100201.000	BUILDING 1 REVENUE	4893.66	52700.94
100202.000	BUILDING 2 REVENUE	1300.00	14200.00
100203.000	BUILDING 3 REVENUE	0.00	13349.90
100204.000	BUILDING 4 REVENUE	0.00	12391.18
100205.000	BUILDING 5 REVENUE	4961.12	54572.32
100206.000	BUILDING 6 REVENUE	943.64	38830.28
100207.000	BUILDING 7 REVENUE	315.00	3465.00
100208.000	BUILDING 8 REVENUE	0.00	58736.50
100212.000	BUILDING 12 REVENUE	0.00	12500.00
100213.000	BUILDING 13 REVENUE	0.00	125538.06
100214.000	BUILDING 14 REVENUE	0.00	0.00
100215.000	BUILDING 15 REVENUE	1238.93	13628.23
100216.000	BUILDING 16 REVENUE	527.00	5797.00
100217.000	BUILDING 17 REVENUE	0.00	7500.00
100220.000	BUILDING 20 REVENUE	680.00	58253.97
100221.000	21/22 BUILDING REVENUE	0.00	52650.00
100225.000	BUILDING 25 REVENUE	240.00	4420.00
100300.000	STORAGE LEASE REVENUE	0.00	88139.86
100301.000	FARM LEASE REVENUE	0.00	2278.12
100302:000	LAND LEASE REVENUE	650.00	7150.00
100303.000	RESTAURANT REVENUE	0.00	0.00
100304.000	AIRPORT FACILITY FEES	365.99	2415.60
100305.000	RENTAL CAR CONCESSION FEE	0.00	33281.40
100306.000	FUEL FLOWAGE REVENUE	0.00	9750.00
100307.000	ARFF LIABILITY REVENUE	0.00	9785.70
100308.000	LANDING FEE REVENUE	0.00	10459.1
100309.000	FBO FUEL		0.0
100310.000	DE ICING REVENUE	0.00 280.00	51107.2
100900.000	REFUNDS & REIMBURSEMENTS		0.0
100910.000	STATE GRANT REIMB	0.00	271.7
100950.000	INTEREST REVENUE	25.16	34470.4
100999.000	MISCELLANEOUS REVENUE	0.00	34470.4
	d Number 100	39991.17	2022480.5

Page: 2
Date: 01/10/2023 03:55:12 PM

REVENUEACCOUNTS.FRX

User ID: KELSEY

REVENUE	TITLE GL#	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
*Fund Numbe	r 150		
150150.000	RAINY DAY TRANSFER	139522.30	139522.30
	Description of the second seco	139522.30	139522.30
SubTotal Fund			
*Fund Numbe		0.00	0.00
175175.000	COVID-19 GRANT REIMBURSEMENT	5.55	
SubTotal Fund	Number 175	0.00	0.00
**Fund Numbe	r 200		
200110.000	CUM PROPERTY TAX REVENUE	0.00	37250.34
200111.000	LICENSE EXCISE TAX REVENUE	0.00	2451.94
200112.000	F.I.T REVENUE	0.00	738.81
200113.000	C.V.E.T REVENUE	0.00	305.88
200950.000	INTEREST REVENUE	0.00	52.91
SubTotal Fund	d Number 200	0.00	40799.88
**Fund Number			
	LEVY EXCESS REVENUE	0.00	0.00
208208.000	LEVI EXCEOUNTEVENCE		
SubTotal Fun	d Number 208	0.00	0.00
**Fund Numb	er 300		
300110.000	TIF PROPERTY TAX REVENUE	0.00	434662.90
300950.000	INTEREST REVENUE	0.00	138.97
SubTotal Fun	d Number 300	0.00	434801.87
**Fund Numb			
350900.000	REFUND & REIMBURSEMENTS (TIF CONSTRUCTION)	0.00	0.00
_	***************************************	0.00	0.00
	d Number 350		
**Fund Numb		0.00	60890.04
400400.000	FED GRANT REVENUE	0.00	2505.85
400410.000	STATE GRANT REVENUE REFUND & REIMBURSEMENTS (AIP)	0.00	0.00
400900.000	REPORD & REINBORGENERUS ( )		
SubTotal Fur	nd Number 400	0.00	63395.89
**Fund Numb	per 500		
500950.000	INTEREST REVENUE	22.79	396,61
SubTotal E	nd Number 500	22.79	396.61
**Fund Numb	PAYROLL RECEIPTS	64300.57	911993.41
806806.000	FAIROLL REGER TO		044000 44
SubTotal Fin	nd Number 806	64300.57	911993.4

**Depository Statement and Cash Reconcilement** 

Bank Rec. Batch - 1

Bank - 1-FIRST FINANCIAL | OPERATING FOR THE MONTH ENDING NOVEMBER, 2022

**Depository Balance:** 

639625.95

Date: 01/10/2023 03:55:38 PM

BANK\_REC\_STMT.FRX

Page: 1

User ID: KELSEY

**Deduct Outstanding** Warrants/Deposits:

		-		CK=WARRANT	
	DATE	WARRANT #	NAME	DEP=DEPOSIT	AMOUNT
-	06/09/2021	13078	AUTOZONE	СК	19.77
	09/08/2021	13215	AUTOZONE	CK	32.59
	09/08/2021	13243	ALCOHOL AND TOBACCO	CK	2000.00
	12/30/2021	13384	BUNCH NURSERIES	CK	126.50
	03/09/2022		TOCO, INC.	CK	275.00
	07/13/2022	13646	BANE-WELKER EQUIPMENT	CK	3782.16
	11/09/2022	13836	HUNTER BOWDEN	CK	104.93
	11/09/2022		THE CLEAN IT CREW LLC	CK	1600.00
	02/08/2021	M2277	INDIANA AMERICAN WATER	CK	131.45
	10/28/2022		INPRS	CK	4088.43
	11/11/2022		INPRS	CK	3876.52
	11/25/2022		INPRS	СК	3816.07

# Installed by the Terre Haute Regional Airport-2019

**Depository Statement and Cash Reconcilement** 

Bank Rec. Batch - 1

Bank - 1-FIRST FINANCIAL | OPERATING FOR THE MONTH ENDING NOVEMBER, 2022

Date: 01/10/2023 03:55:38 PM BANK\_REC\_STMT.FRX

User ID: KELSEY

Page: 2

**Depository Balance:** 

Deduct Outstanding

639625.95

Deduct Outstanding Warrants/Deposits:

warrants/Di	eposits.		OLC VALADDANIT	
DATE WA	RRANT#	NAME	CK=WARRANT DEP=DEPOSIT	AMOUNT
	Outs	standing Deposits:	0	
		standing Warrants:	19853.42	
		-		619772.53
Net Depository Balance:				0.00
Subtract De		Transit:		0.00
Add Cash o	on Hand:			
Adjustm	ent# 1	CUM BLDG ACCT BALANCE		262727.10
Adjustm	ent# 2	FAA ACCT BALANCE		296264.62
Adjustm	ent# 3	FAA HOLDING ACCT BALANCE		259926.46
Adjustm		TIF ACCT BALANCE		770487.86
Adjustm		AIP#47 TRANSFER TO FED PRO	วง	78703.51
Adjustm		AIP#47 STATE/LOCAL TRANSF	ER	6280.70
Adjustm		AIP#46 STATE/LOCAL TRANSF	ER	1217.43
Adjustm		AIP#47 TRANSFER TO FED PRO		37101.86
Adjustm		AIP#44 TRANSFER TO FED PRO		67587.75
Adjustm				-37696.00
Adjustm				-5048.92
Adjustm		AIP#47 FAA REIMBURSEMENT		29861.94
Adjustm				-99182.00
Adjustm		AIP#50 TRANSFER TO FED PR		8208.33
Adjustm		···		28.87
Adjustm				27.98
Adjustm			ROJ	2625.00
Adjustm				-608.85
Adjustm				4119.65
•	cord Bala			2302405.82

# Installed by the Terre Haute Regional Airport-2019

# **Depository Statement and Cash Reconcilement**

Bank Rec. Batch - 2

Bank - 2-FIRST FINANCIAL | FED PROJECTS FOR THE MONTH ENDING NOVEMBER, 2022

User ID: KELSEY

Page: 1

Depository Balance:

**Deduct Outstanding** Warrants/Deposits:

0.00

Date: 01/11/2023 06:36:53 AM

BANK\_REC\_STMT.FRX

DATE	WARRANT		NAME	CK=WARRANT DEP=DEPOSIT	AMOUNT
	0	outs	standing Deposits:	0	
			standing Warrants:	0	
Not D	epository Ba	lan	ce.		0.00
	act Deposits				0.00
	Cash on Hand				0.00
	justment #	1	AIP#44 TRANSFER FROM OP		-78703.51
	justment #	2	AIP#46 TRANSFER FROM OP		-1217.43
	- ijustment #	3	AIP#47 TRANSFER FROM OP		-6280.70
Ad	ljustment #	4	AIP#47 TRANSFER FROM OP		-37101.86
Ad	ljustment #	5	AIP#47 TRANSFER FROM OP		-29861.94 -2625.00
Ac	ljustment #	6	AIP#50 TRANSFER FROM OP		-8208.33
Ac	ljustment #	7	AIP#50 TRANSFER FROM OP	A	
	Record Ba	alar	nce:		-163998.77 

# Installed by the Terre Haute Regional Airport-2019

**Depository Statement and Cash Reconcilement** 

Bank Rec. Batch - 3

Bank - 3-FIRST FINANCIAL | TIF CONSTRUCTION FOR THE MONTH ENDING NOVEMBER, 2022

Depository Balance:

**Deduct Outstanding** Warrants/Deposits:

Page: 1 Date: 01/10/2023 03:55:56 PM BANK\_REC\_STMT.FRX

User ID: KELSEY

n	$\Delta \Delta$	
v	.vv	

DATE WARRANT # NAME	CK=WARRANT DEP=DEPOSIT	AMOUNT
Outstanding Deposits:	0	
Outstanding Warrants:	0	
Net Depository Balance:		0.00
Subtract Deposits in Transit:		0.00
Add Cash on Hand:		0.00
Record Balance:		0.00

# RESOLUTION NO. 01-2023 Terre Haute Regional Airport Authority

#### DECLARING SURPLUS OF PERSONAL PROPERTY AND AUTHORIZING ITS DISPOSAL

WHEREAS, pursuant to Indiana Code 5-22-22, the Terre Haute Regional Airport Authority ("Airport Authority") has determined that certain personal property owned by the Airport Authority is no longer needed or is unfit for the purpose for which it was intended; and

WHEREAS, the Town desires to dispose of said surplus personal property.

NOW, THEREFORE, be it RESOLVED by the Airport Authority as follows:

1. The following personal property owned by the Airport Authority is declared surplus property pursuant to I.C. 5-22-22:

Benjamin Armada BTAP 25 S/N 818121455

2. The Airport Executive Director, or his designee, is authorized to dispose of the above-described personal property by public or private sale without advertising, pursuant to I.C. 5-22-22-6, as the surplus property has a total estimated value of less than \$5,000.00.

Adopted this 11th day of January 2023.

Rick Burger, President

Terre Haute Regional Airport Authority

ATTEST:

Dan Conley, Secretary

Terre Haute Regional Airport Authority

# NOISE AND AVIGATION EASEMENT AND NON-SUIT COVENANT

Grantor:

CDI TERRE HAUTE LAND, LLC, a Delaware limited liability company

600 N. Hurstbourne Parkway, Suite 400

Louisville, KY 40222

Grantee:

TERRE HAUTE REGIONAL AIRPORT AUTHORITY

[Address]

Whereas, CDI Terre Haute Land, LLC. as the Grantor(s) is/are the Owner(s) in fee of certain parcel(s) of land in the County of Vigo, State of Indiana; and

Whereas, said parcel(s) of land is/are located within the vicinity of the Terre Haute Regional Airport-Hulman Field; and

Whereas, Grantor(s) has/have been advised and is/are of the opinion that the subject property is located in a noise-impacted area: that these present and future noise impacts might be annoying to users of the land for its intended purpose and/or interfere with the unrestricted use and enjoyment of the property for its intended use: that these noise impacts might change over time by virtue of greater or lesser numbers of aircraft; different types of aircraft, seasonal variations, and time of day variations: that changes in airport, aircraft, and air traffic control operation procedures or in airport layout could result in increased or decreased noise impacts; and that the Grantor(s)'s or user's own personal perceptions of the noise exposure could change and that Grantor(s) or user's sensitivity to aircraft noise could change.

# NOW, KNOW ALL MEN BY THESE PRESENTS:

That for good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned, CDI Terre Haute Land, LLC, as Grantor(s), do/does hereby grant a permanent noise and avigation easement to the Terre Haute Regional Airport Authority, (Grantee), as Owner and Operator of the Terre Haute Regional Airport-Hulman Field, for the use of "Navigable Airspace" as defined below, over all of the following described real estate as described in Attachment 'A', (attached), to wit:

By virtue of this agreement, the Grantor, for and on behalf of itself and all successors in interest to any and all of the real property described in Attachment 'A', waives as to the Terre Haute Regional Airport Authority or any successor agency legally authorized to operate said airport, any and all claims for damage of any kind whatsoever incurred as a result of aircraft using the "Navigable Airspace" granted herein regardless of any future changes in volume or character of aircraft overflights, or changes in airport design and operating policies, or changes in air traffic control procedures, provided that this waiver does not release any claims for damages incurred as a result of the presence of aircraft outside of such Navigable Airspace. This easement does not grant any right to private persons or corporations.

The Grantor(s), for and on behalf of himself/themselves and all successors in interest to any and all of the real property described in Attachment 'A', do hereby covenant and agree with the Grantee that it will not, from and after the effective date hereof, sue, prosecute, molest, or trouble the Grantee in respect to, or on account of, the noise or air pollution resulting from the flight of any and all aircraft over or near the said parcel of land.

"Navigable Airspace" shall mean that portion of the airspace, over the real estate described on Attachment A, above an imaginary plane being approximately five hundred (500) feet above current ground level over such real estate, to the full vertical extent of the Grantor's interest in such airspace, and shall include airspace needed to ensure safety in the take-off and landing of aircraft.

To have and to hold said easement forever, subject to the terms and conditions herein.

	Grantor:
	CDI TERRE HAUTE LAND, LLC, a Delaware limited liability company
	By: Name: Title:
STATE OF	
Before me the undersigned, Notary	Public in and for the above county and state on the day ared [], as [] of CDI Terre Haute chalf of said company and acknowledged the execution of the
Witness my hand and notary seal	, Notary Public Resident of County,
My Commission Expires: Seal or Stamp:	

# 

Seal or Stamp:

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law. /s/ [Preparer Name]

This instrument prepared, but title not certified, by:

[Name] [Address] [Phone]

# Attachment "A" Legal Description

PARCEL ID#: 84-07-31-300-002.000-009; 84-07-31-300-004.000-009

#### LEGAL:

Lot 1 of the Queen of Terre Haute Casino Resort Subdivision, as recorded instrument number 2022013697 with the Vigo County Recorder

#### HANGAR LEASE

This Hangar Lease is entered into by and between the TERRE HAUTE REGIONAL AIRPORT AUTHORITY, an Indiana municipal corporation, (hereinafter "Lessor") and Hoosier Aviation a Limited Liability Company organized and existing under the laws of the State of Indiana and hereinafter referred to as "Lessee."

Now, therefore, in consideration of the mutual promises, covenants and considerations set forth herein, the Lessor and Lessee agree as follows:

#### I. LEASED PREMISES:

Lessor agrees to lease to Lessee a certain existing hangar facility that has been and is currently referred to as the "Thompson Hangar." It is this existing hangar facility consisting of a footprint of 60 ft. by 100 ft. and located in the North quadrant of the airport that shall be and is the leased premises.

#### II. TERM OF LEASE:

- A. <u>Term.</u> The term of this lease shall commence on February 1, 2023 and continue for a period of 60 months, concluding on January 31, 2028.
- B. <u>Present and Intended Future Use of Leased Premises</u>. Lessee intends and Lessor agrees that the present use of the leased premises will consist primarily of aircraft storage. Lessee agrees that its use of the leased premises is subject to the Airport Minimum Standards as well as to all other lawful rules and regulations.
- C. <u>Termination with Notice</u>. Either party may, with sixty (60) days' notice to the other party, terminate this Lease prior to the expiration of the term.

#### III. RENT AND FEES:

All monthly rental payments are due and payable on or before the first day of each month and shall be paid by Lessee to Lessor without demand or notice in writing by the tenth (10<sup>th</sup>) day of each month (with pro-rated rent for the first partial month of the term payable at signing). All payments made hereunder by Lessee shall be made to Lessor at the offices of the Terre Haute Regional Airport Authority, 581 S. Airport Street, Terre Haute, Indiana 47803, unless notified in writing to the contrary by Lessor. Rental payments which are not received by Lessor by the tenth (10<sup>th</sup>) day of each month for which the rental payment is due shall be delinquent. All delinquent rental payments shall include an interest charge which shall equal a monetary amount of One and one-half percent (1.5%) of the gross monthly amount due and payable to Lessor. Rental payments shall be as follows:

- A. Lessee agrees to pay Lessor for the use of the Leased Premises, facilities, rights, licenses and privileges granted herein, the gross sum of One Thousand Two Hundred Fifty Dollars (\$1250.00) per month in advance.
- B. The rent will be subject to readjustment on an annual basis from the execution date of the Agreement which adjustment shall be based on the national Consumer Price Index (CPI) Urban for the preceding calendar year, January through December. Any CPI adjustment will not exceed four (4) percent annually, nor shall the Base Rent fall below the most recent rent paid by Lessee.

#### IV. HANGAR RULES AND REGULATIONS:

Lessee agrees to:

- A. Abide by all regulations, including those for security, established from time to time by Lessor as well as all applicable ordinances, rules, regulations and minimum standards established by any federal, state or local government agency exercising jurisdiction over the premises.
- B. Not perform, or have performed, any hazardous activity such as, but not limited to, smoking, the use of a device that requires an open flame or produces sparks, welding, the use of flammable liquids or hazardous substances, sanding of large areas producing large amounts of particulate.
- C. Not perform, or have performed, major alterations or repairs as defined in FAR Part 43 subsections (a) and (b). Annual inspections by licensed mechanics are permitted. If the mechanic is not the aircraft owner, proof of insurance must be provided to the Lessor before work can begin. Preventative maintenance may be performed according to FAR Part 43(c) with the following prohibitions or limitations to items 9, 22 and 23. Item 9 (painting) is not permitted with the exception of minor touch-up repair. Fuel system preventive maintenance under items (22) and (23) is not permitted inside the hangar.
- D. All aircraft fueling will be performed outdoors. Aircraft being refueled shall be in compliance with NFPA 407. Aircraft must be chocked, bonded to the refueler and be outside of any building or hangar.
- E. The leased premises shall be kept clean and free of grease, oil, paper and other debris. All flammables must be stored in a metal container with a tight-fitting lid with sump capability at a minimum or any other approved containment device. As different from flammables, combustible liquids such as lube oil may be stored. No additional label is necessary if the company label already indicates flammable liquid or type of liquid contained. Flammable storage (other than inside the aircraft fuel storage tank) is limited to a maximum of 10 gallons, which must be stored in a plastic or metal container approved for its use. The approved use for storage of fuel must appear on the container.
- F. No petroleum products, industrial waste matter or other hazardous materials shall be dumped or otherwise disposed of on Airport property except as permitted by Lessor.
- G. Not operate an aircraft engine inside a hangar or in a negligent manner so that the propeller or exhaust blast may cause injury to persons or property.

### V. MAINTENANCE OF LEASED PREMISES AND UTILITIES:

Maintenance and Repairs by Lessor: Lessor, at its sole cost and expense, shall perform during the Term of this Lease all necessary maintenance and repairs with respect to all of the following portions of the Premises:

- A. The structure and exterior of the hangar, including the roofs and roof membranes, wall, floors, foundations, supports, windows, skylights, roof vents, below grade piping, sewers and drains, and downspouts;
- B. The mechanical and utility systems serving the hangar, including, without limitation, heating, air conditioning, electrical, plumbing, gas, water supply, exterior telephone and communications lines and circuits and underground or overhead electrical supply, ballast, furnace filters, belts, A/C refrigerant, fuses, and circuit breakers.

Maintenance and Repairs by Lessee: Lessee shall bear the cost to replace light bulbs, broken glass, window and door hardware including all electrical fixtures and motors on overhead doors, and shall perform similar tasks of routine maintenance and repair, including leaky faucets, above grade piping within the Building clogged drains/toilets, (the repair items in this sentence being referred to collectively as "Routine Maintenance"). Lessee at its sole costs shall be responsible for all such costs related to routine maintenance, provided however, Lessor shall be responsible for inspecting and servicing these items referenced in this paragraph prior to Lessee's occupancy of the facility. Lessor shall provide Lessee with documentation of inspections and any repairs made to the leased premises.

If Lessee fails to perform its maintenance and repair obligations within fifteen (15) days after Lessor's delivery to Lessee of notice of the need therefore, then Lessor shall have the right, upon delivery of three (3) business days' notice to Lessee, to perform all or part of such maintenance and repairs, at the sole cost and expense of Lessee, and Lessee shall reimburse Lessor for such costs and expenses plus twenty (20) percent supervision fee within thirty (30) days after Lessor's delivery of an invoice therefore.

Lessor agrees to provide grass cutting adjacent to the premises, and snow removal for the facility, excluding snow removal of the pedestrian walkways and snow removal directly adjacent to the aircraft hangar doors.

Lessee shall, during the initial term of the lease as well as all extensions thereto, maintain and make all necessary repairs and/or replacements to the leased premises.

Lessee shall provide, at Lessee's cost, all utilities to/for the leased premises unless the utility is required to be in the name of the Lessor. Should that be the case, Lessee shall reimburse or provide payment for said utility(ies) upon presentation of a monthly billing statement by the Lessor.

Lessee agrees that any proposed structural changes to the leased premises shall be approved by Lessor and Lessor agrees it shall not delay said approval or unreasonably withhold approval.

# VI. LESSEE'S INSURANCE REQUIREMENTS:

Lessee shall maintain continuously in effect at all times during the term of this Lease, at Lessee's expense, the following insurance coverage:

- A. <u>Comprehensive General Liability</u> Insurance covering the leased premises, the Lessee or its company, its personnel and its activities and operations at the Airport. Liability insurance limits shall be a minimum amount of \$1,000,000.00 combined single limits on a per occurrence basis for coverage outlined above, including bodily injury, death and property damage, broad-form contractual.
- B. <u>Ground Hangarkeepers Liability</u> covering the Lessee's activities in hangaring aircraft that are owned by individuals and/or corporations other than Lessee. Minimum limits of \$100,000 each aircraft/\$250,000 per occurrence with a maximum deductible of \$10,000 for each loss.

All such policies shall name the Lessor as an additional named insured and provide for a minimum of thirty (30) days written notice to the Lessor prior to the effective date of any cancellation or lapse of such policies.

Lessor shall secure coverage on the physical structure of the leased premises (Thompson Hangar). Lessee may, at its election, secure coverage for business interruption in the event of fire or other disaster.

The Lessee agrees that if the Lessee's insurance coverage for Lessee's operation lapses or is cancelled, the Lessor has the right to halt the Lessee's operation immediately upon written notice. The Lessee's operations will remain halted until the Lessor receives evidence that the Lessee has obtained current insurance coverage meeting the requirements of the Lease. The Lessor's halting of the Lessee's operations is not a waiver or relinquishment of the Lessor's rights as provided in Section 23 below.

### VII. LESSOR'S INSURANCE REQUIREMENT:

Lessor's expense, the following insurance coverage:

A. Fire and extended coverage insuring the leased premises against loss or damage by fire and such other risks as may be included in the broadest form of extended coverage in an amount of not less than the full replacement cost of all improvements located on the leased premises.

# VIII. TOTAL AND PARTIAL DESTRUCTION OF LEASED PREMISES:

In the event that the Leased Premises shall be wholly or partially damaged or destroyed by any disaster or event and subject to the availability of insurance proceeds, Lessor agrees to repair or replace the Leased Premises within a reasonable amount of time, provided however, that Lessor shall be under no obligation to expend more money on the repair or replacement process than is received from the insurance proceeds. Lessor shall have sole discretion in all matters pertaining to the repair or replacement to any improvement situated upon the Leased Premises, including but not limited to design and location of hangar. In the event of loss or damage to the Lease Premises, Lessee shall have the right to invoke any of the following remedies:

- A. Continue use and occupancy of the portion(s) of the Leased Premise that are usable and pay rent only on those portions of the leased premises that are being occupied by Lessee. Upon repair and replacement of that damaged or destroyed portion of the leased premise, Lessee shall have the right to reoccupy and use all portions of the leased premise pursuant to the terms of this Lease.
- B. Lessee may terminate this lease by providing Lessor with a notice in writing of Lessee's intent to terminate this Agreement. Said termination notice, at the discretion of Lessee, shall be immediate upon receipt by Lessor. All proceeds, from Lessor's policy(ies) of insurance received for loss or damage to any portion of the leased premises shall become the property of the Lessor.

#### IX. ALTERATIONS:

Lessee, having first obtained the Lessor's consent which consent shall not be unreasonably withheld, shall have the right, at any time during the lease term, to make elected and reasonable alterations and changes in and to the Lease Premises at the Lessee's own expense (in addition to those required by Paragraph 8). Lessor hereby agrees to make, at Lessor's expense, all alterations required by federal, state, or local authorities to bring the premises in compliance with building code or other similar safety requirements. Any change or alteration, when completed, shall be of such character as not to reduce the value of the Leased Premises below its value immediately preceding the change or alteration. The Leased Premises shall at all times be free of liens for labor and/or materials supplied or claimed to have been supplied. Lessee shall not commit or cause waste, damage, or injury to the Leased Premises, except for ordinary wear and tear as agreed by the parties.

# X. CONDITION OF LEASED PREMISES:

Lessee shall maintain its Leased Premises in a safe, neat and orderly condition.

#### XI. ENVIRONMENTAL REGULATIONS:

Relative to the Leased Premises, no fuel, oil, grease, flammable liquids, or contaminants of any kind shall be allowed to flow into any sewer system, storm drain, or open water area without an oil/water separator.

#### XII. SIGNS:

Lessee shall not erect, maintain, or display upon the outside of any improvements upon Airport property or erect or cause to be erected on Airport property any billboards or advertising signs without first obtaining prior written consent of the Authority, which consent shall not be unreasonably withheld.

#### XIII. COMPLIANCE WITH LAWS:

During the lease term or any extension thereof, the Parties shall observe and comply with all present and future laws, ordinances, requirements, orders, directions, rules and regulations of the federal, state, county, and municipal governments and of all governmental authorities having jurisdiction over all or any part of the premises and appurtenances, and all their respective departments, bureaus, and officials, and of all insurance companies writing policies covering all or any part of the premises, whether in force prior to or at the commencement of the lease term or whether passed, enacted or directed in the future. Without limiting the generality of the foregoing, Lessee shall also procure every permit, license, certificate or other authorization which is required in connection with the lawful, proper or authorized use of the premises or required on connection with any building or improvement now or subsequently erected by or at the direction of Lessee on the premises. Lessor and Lessee shall each give notice to the other of any notice of violation received by Lessor or Lessee, respectively.

#### XIV. FIELD USE CHARGES:

Nothing herein contained shall be deemed to relieve Lessee, its agents, employees, tenants, patrons, or invitees from field use charges, including fuel flowage fees, as are generally assessed by the Authority upon tenants and other airport users for the operation of aircraft. Provided, however, that Lessee reserves the right to waive, reduce or increase any of the fees or charges that they are entitled to establish, collect and retain.

#### XV. NONEXCLUSIVE RIGHTS:

It is hereby specifically understood and agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right to provide aeronautical services to the public as prohibited by Section 308 (a) of the Federal Aviation Act of 1958, as amended, and Lessor reserves the right to grant to others the privilege and right of conducting any one or all of the activities set forth in this Agreement provided that others shall also be held to the Lessor's minimum standards.

#### XVI. NONDISCRIMINATION:

Lessee, as part of the consideration hereof, does hereby covenant and agree that (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination in the use of said facilities, (2) that in the construction of any improvements upon, over or under the airport property and the furnishing of services thereon, no person shall be denied the benefit of, or otherwise be subjected to discrimination on the grounds of race, color or national origin, (3) that Lessee shall use the premises in compliance with all the requirements imposed pursuant to Title 49 of the Code of Federal Regulations, Department of Transportation - Effectuation of Title VII of the Civil Rights Act of 1964, as may be amended from time to time.

#### XVII. ASSIGNMENT OF LEASE AND SUBLEASING:

Lessee may sublease any portion of the Leased Premises without Lessor's written consent, provided that subtenant's use of the premises is consistent with the uses set forth in Section II(B). Lessee may not assign the lease without consent of the Lessor which consent will not be unreasonably withheld.

#### XVIII. DEFAULT:

Upon the happening of one or more of the following events, Lessee shall be considered a default of this Lease:

- A. Lessee is in arrears in the payment in whole or any part of the amounts agreed upon to be paid hereunder for a period of thirty (30) days after the time such payments become due.
  - B. Lessee makes a general assignment for the benefit of creditors.
  - C. Lessee files a voluntary petition for bankruptcy.
- D. A mechanic's lien be filed against the Leased Premises for the work contracted for or ordered by Lessee or any portion therefore, and Lessee fails to affect the release of the lien within a reasonable amount of time which shall not exceed ninety (90) days or provide reasonable security against economic loss that may result from the lien.
- E. Lessee defaults in the performance of any of the covenants, agreements, or conditions required hereunder to be kept and performed by Lessee and such default continues for a period of thirty (30) days after the receipt of written notice from the Lessor of said default.

#### XIX. REMEDIES OF LESSOR:

Upon the happening of any one of the aforesaid events Lessor shall have and reserve all of its available remedies at law as a result of said breach or default of this Agreement.

#### XX. SUSPENSION OF AGREEMENT:

During the time of national emergency, the Authority shall have the right to lease portions of the landing area and/or parties of the Terminal Building to the United States Government for military use. If any such lease is executed, any provision of this instrument which is inconsistent with the provisions of the lease or Agreement with the United States Government shall be suspended provided, however, that the term of this lease shall be extended by the period of such suspension.

### XXI. SURRENDER OF THE LEASED PREMISES:

- A. <u>Peaceable Surrender</u>. Lessee agrees that it shall, at the normal expiration of the term, or upon any earlier termination of this lease, peaceably surrender the premises to the possession of the Lessor the same being in good order, condition and repair, free and clear of all liens and encumbrances, subject to ordinary wear and tear of the same.
- B. <u>Property to be Surrendered</u>... The property to be surrendered by Lessee shall include the Leased Premises and all improvements of a permanent nature made by Lessee, if any. All plumbing, heating, ventilation, air conditioning, lighting, and electrical fixtures, equipment and systems shall be deemed to be a part of the Leased Premises and shall become the property of Authority.
- C. <u>Trade Fixtures</u>... Trade fixtures (including exterior signs affixed to a building) and business equipment, if furnished by or at the expense of Lessee, may be removed by Lessee at or prior to the expiration or sooner termination of the lease. However, Lessee shall promptly pay or cause to be paid to Authority the cost of repairing any damage arising from the installation or removal of such trade fixtures and business equipment absent ordinary wear and tear and the costs of restoring the premises to their condition prior to such removal.

#### XXII. RIGHT TO INSPECT:

Lessee agrees to the Lessor's right to inspect the leased premises, on a reasonable notice and during normal business hours, to ensure compliance with the Lease.

#### XXIII. ATTORNEY'S FEES:

In any legal action brought by either party to this Lease for the enforcement of the obligations of this Lease, the prevailing party, subject to any and all appeals, shall be entitled to recover all costs, including reasonable attorney's fees, from the non-prevailing party.

#### XXIV. PARAGRAPH HEADINGS:

The headings used herein for each paragraph are used only for convenience and are not intended to limit the nature of each paragraph.

#### XXV. AGREEMENTS WITH THE UNITED STATES:

This Agreement shall be subordinate to the provisions of any existing or future Agreements between Lessor and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as condition precedent to the transfer of Federal rights or expenditures of Federal funds for the development of the Airport in accordance with the provisions of the Federal Aviation Act of 1958, the Airport and Airway Development Act of 1970, and the Airport and Airway Development Act of 1982, as amended or superseded by any future acts.

#### XXVI. SEVERABILITY:

If a provision hereof shall be finally declared void or illegal by any court or administrative agency having jurisdiction, the entire Agreement shall not be void; but the remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the parties.

#### XXVII. NOTICE:

Any notice given by one party to the other in connection with this Agreement shall be in writing and shall be sent by certified mail, return receipt requested to:

If to Lessor, addressed to: Airport Director

Terre Haute Regional Airport Authority

581 S. Airport Street Terre Haute, IN 47803

If to Lessee, addressed to: Hoosier Aviation

581 S Airport Street Terre Haute, IN 47803

Unless notified by a notice in writing of a change of address.

Notices shall be deemed to have been received on the date of receipt as shown on the return receipt.

#### XXVIII. GOVERNING LAW:

This Agreement is to be construed in accordance with the laws of Indiana.

# XXIX. ENTIRE AGREEMENT:

This Agreement constitutes the entire understanding between the parties and as of its effective date supersedes all prior or independent agreements between the parties governing the

subject matter hereof.	Any changes or modification hereof shall be in writing signed by	both
parties.		

IN WITNESS WHEREOF, the Terre Haute Regional Airport Authority and Lessee have caused this Agreement to be executed by their respective officers or agents to be effective on the date first above written.

TERRE HAUTE REGIONAL AIRPORT AUTHORITY	Hoosier Aviation
By:	By:

# UTILITIES SERVICE EASEMENT AGREEMENT

and between Terre Haute International Airport, hereinafter referred to as "Grantor" and	20, Joink,	
LLC, a Delaware Limited Liability Company, hereinafter referred to as "Grantee".		

WHEREAS, Grantor is the owner of parcel(s) 84-07-28-200-001.000-009 and 84-07-28-100-003.000-009 of real estate, commonly known as 581 South Airport Street, Terre Haute, Indiana, and more particularly described in Exhibit "A" attached hereto and made a part hereof, which was conveyed to Grantor by a deed recorded in the Office of the Recorder of Vigo County, Indiana (the "Real Estate"), with evidence of such recording affixed in the upper right-hand corner of the document; and

WHEREAS, Grantee is a communications service provider as that term is defined by Indiana law, with infrastructure installed in the right of way(s) adjacent to Grantor's parcel;

NOW, THEREFORE, in consideration of the mutual promises contained herein and for One Dollar (\$1.00) and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1. Grantor hereby grants and conveys to Grantee, its successors and assignees, a perpetual nonexclusive easement under the land ("Easement Area") diagrammed on Exhibit "B" for and so long as the Easement Area is used exclusively for the purpose of providing fiber optic connectivity, or any successor technology that may replace fiber optic connectivity. The Easement Area shall be limited to seven and one-half feet (7 ½ feet) laterally on each side of the as-installed "Fiber Optic Path" (as shown on Exhibit B). Grantee shall have the right to freely assign and alienate all rights herein granted in whole or in part to any other person or entity so long as such use is consistent with the express purpose hereof.
- 2. Grantee shall have the right to construct, replace, maintain, repair, operate, and remove, at Grantee's sole option and expense, certain wires, cables, hand holes, conduit, and other appurtenant fixtures and equipment (the "Facilities"), on or under the Easement Area, as may be necessary or useful for distributing various communications services ("Services") to the Building(s) on the Real Estate.

- 3. Grantee shall further have the right to place Facilities in Building(s) located on the Real Estate; provided, however, at no time shall the Grantee enter the interior places of the Building(s) without first receiving consent by the Grantor (which consent shall not be unreasonably withheld, conditioned, or delayed).
- 4. Grantee shall further have the right of ingress and egress over, upon, and across the lands of Grantor adjacent to the Easement Area as necessary for access to the Easement Area for the purpose of installing, constructing, maintaining, operating, inspecting, replacing and removing utility lines and related facilities and appurtenances for the operation of Grantee's utility system operating in the Easement Area.
- 5. Prior to the commencement of any construction work at the Real Estate, Grantee shall prepare and deliver to Grantor plans and specifications (the "Plans") of the Facilities. No work shall commence until Grantor has approved the Plans, such approval will not be unreasonably withheld, conditioned, or delayed. Upon approval of the Plans, such construction shall be performed in a manner consistent with generally accepted construction standards.
- 6. Grantee shall comply with all applicable law. Grantee shall keep the Facilities in good order and repair and shall promptly repair all damage to the Building caused by Grantee, other than ordinary wear and tear. The Facilities shall belong to Grantee, shall be there at the sole risk of Grantee and Grantor shall not be liable for damage thereto or loss thereof, except in the event of Grantor's negligence or willful misconduct. Grantee shall be responsible for, and shall also indemnify, hold harmless, and defend Grantor against the satisfaction or payment of any liens for any provider of work, labor, material, or services claim, by through or under Grantee.
- 7. Grantee may, at Grantee's sole cost and expense, remove the fiber optic cables, and shall repair all damage caused by such removal.
- 8. Grantor shall not use either the surface or subsurface area of the Easement Area in any manner inconsistent with the uses and purposes for which this Easement has been granted.
- 9. If the surface of the Easement Area is disturbed by Grantee by the installation, construction, repair, maintenance, operation, inspection, replacement and removal or other work performed on the Easement Area in connection with Grantee's use of the Easement Area, Grantee shall, at its sole expense, restore the surface of the Easement Area to substantially the same condition which existed immediately prior to any such disturbance.
- 10. The Grantor hereby covenants that it is the owner in fee simple of the Real Estate, is lawfully seized thereof, and has authority to grant and convey the Easement Area and guarantees the quiet possession thereof, and Grantor hereby binds itself, it successors and assignees to warrant and forever defend title to the Easement Area against all claims.
- 11. This Easement shall run with the land and shall be binding upon all parties hereto, their heirs, successors and assignces.

12. This Easement shall be governed by and construed and enforced in accordance with the laws of the State of Indiana.

IN WITNESS WHEREOF, the parties hereto have caused this Utilities Service Easement Agreement to be executed on the day and in the year first above written.

[signature pages follow]

P-01942

		Grantor: Terre Haute International Airport
		Ву
		Printed Name
		Printed Title
State of	) ) SS:	
County of	)	
Airport, acknowledged the execution act and deed.	asas well as for and on on of the foregoing of	behalf of Terre Haute International document to be his/her free and voluntary
Witness my hand and Notarial Seal	thisday of	20
		Notary Public
		Printed Name
		Commission Expiration
		County of Residence

P-01942

				Grantee: JOINK, LLC
				Ву
				JOSHUA J ZUERNER PRESIDENT & CEO
State of	INDIANA	) ) SS:		
County of	VIGO	)		
Before me, a Notary Public, in and for said County and State, this day of				
				Notary Public
				Printed Name
				Commission Expiration
				County of Residence

This instrument was prepared by: Austin Buckallew, Joink, LLC

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law. Austin Buckallew, Joink, LLC

P-01942

#### Exhibit "A"

Commencing at the Northeast corner of Section 28, Township 12 North of Range 8 West, thence South 166 rods, thence West to the West line of the Southeast Quarter of said Section, thence North 6 rods, thence East 2 rods, thence North 160 rods, thence East 158 rods to the place of beginning.

Except 10 acres off the East side of the Northeast Quarter, of the Northeast Quarter of Section 28, Excepting all the coal and minerals contained in the coal lying in or under the above-described lands together with the right to mine and remove the same.

Also, the North half, of the North half of the Southeast Quarter of Section 28, Township 12 North, Range 9 West, except 6 acres off the North side of said tract.

Parcel: 84-07-28-400-001.000-009 & 84-07-28-400-002.000-002 & 84-07-28-200-001.000-009

#### **AND**

The East Half of the Northwest Quarter of Section 28, Township 12 North, Range 8 West. Also, 2 acres off the West side of the Northeast Quarter of Section 28, Township 12 North, Range 8 West. Except 1 acre, more or less, in the Northwest corner of the East Half of the Northwest Quarter of Section 28, Township 12 North, Range 8 West, described as follows: Beginning at the Northwest corner of said East Half of the Northwest Quarter of Section 28, Township 12 North, Range 8 West, and running thence East 100 feet; thence South parallel with the West line of said East Half of the Northwest Quarter, 435 feet; thence West parallel with the North line of the East Half of the Northwest Quarter, 100 feet to the West line of said East Half of the Northwest Quarter; thence North along the West line of said East Half of the Northwest Quarter, 435 feet to the place of beginning. Also, except coal and minerals underlying the surface of the above-described real estate and mining rights thereto as conveyed to Job Freeman on September 27, 1904, as shown by deed recorded in Deed Record 113, Page 363, in the Recorder's Office of Vigo County, Indiana. Also, except all buildings, fences, and other improvements provided they are removed from the premises within 30 days from the date of the transfer.

Parcel: 84-07-28-100-003.000-009

