

REQUEST FOR QUALIFICATIONS (RFQ)
AIRPORT CONSULTING AND PLANNING SERVICES
TERRE HAUTE REGIONAL AIRPORT

The Terre Haute Regional airport wishes to retain the professional services of a qualified airport consulting firm for a period of up to five years. The firm will assist the Terre Haute Regional Airport in the planning of airport projects and the formation and submittal of the airport's Capital Improvement Program.

The professional services include, but are not limited to, architectural and engineering, preliminary design and bidding, planning, environmental studies, and other related services to complete the projects identified on the CIP, including all AIP program management. Projects currently ongoing include Hangar Development, Pavement Rehabilitation, and Taxiway Lighting.

All projects are expected to follow all applicable requirements of the FAA, and all services must meet the current requirements for FAA funded projects.

The review process will be conducted by members of the Terre Haute Regional Airport Authority Board and staff members.

Desired Experience:

- 10 or more years' experience working with general aviation airports in Indiana, the INDOT Office of Aviation, the FAA, and Great Lakes Region Airport's District Office
- Active participant in Indiana and national aviation organizations
- Runway and taxiway improvements and extensions - Including land acquisition, design, grading, drainage, construction including pavement maintenance and replacement.
- Airfield electrical improvements
- Short and long-term planning and guidance

Submission Requirements:

1. Experience of the Firm. Describe your firm's prior experience and qualifications in airport engineering, design, and planning.
2. Project Team. Identify the proposed team members and their area of responsibility, background, and experience.
3. Project Approach. Describe your approach to facilitating the services required by the airport.
4. Other Supporting Information. Include any additional information you feel to be relevant to the selection of your firm.
5. References

The following criteria/qualifications will be used in screening, ranking, and selecting the successful firm:

1. Qualifications of the Firm and Key Personnel
2. Demonstrated understanding of airport needs.
3. Experience in representing airports with similar requirements.
4. Experience with State and Federal Grant Programs and Requirements with the Chicago ADO
5. Ability to provide responsive service to the airport.

The successful respondent firm will be selected based on desired qualifications as outlined herein. Fee information will not be considered during the selection process. The resulting agreement shall be utilized on an as-needed or as-required basis. Therefore, the Airport does not guarantee an agreement value of any amount for services rendered under this proposed contract.

A detailed copy of the most recent CIP, ALP, or Master Plan can be requested from the Airport. Consultants should be familiar with Federal Aviation and State Aviation funding programs and requirements.

The top firm will be invited to negotiate a contract with the Terre Regional Airport. If a successful negotiation cannot be reached, the Terre Haute Regional Airport reserves the right to negotiate with the next qualified firm.

All inquiries will be addressed in writing to:

Kara McIntosh, Director of Operations, kmcintosh@huf.com

Deadline:

Statement of Qualifications will be received at the Terre Haute Regional Airport up to March 15, 2024.